

BUCKEYE LOCAL BOARD OF EDUCATION

Regular Board Meeting
Tuesday, May 15, 2018
6:30 p.m.
Wallace H. Braden Middle School

"BUCKEYE – WE EDUCATE FOR SUCCESS."

VISION STATEMENT

The Buckeye Local School District unifies individuals, communities and resources to create a **WORLD CLASS LEARNING COMMUNITY** that gives **ALL** students the opportunity to be successful in **THEIR** future.

GOALS

The Buckeye Local Board of Education has established the following goals:

1. The board of education will achieve excellence in learner-focused governance.
2. The board of education will conduct efficient and effective meetings.
3. The board of education will increase community and staff trust and satisfaction.

This meeting is a meeting of the board of education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Please complete a public participation form and submit it to the board president prior to the start of the meeting.

Board Policy # 0165.1, Item B

Buckeye Local Board of Education

Mary Wisnyai – President
David Tredente – Vice President
Gregory Kocjancic
Shannon Pike
Tina Stasiewski

Mr. Patrick Colucci
Superintendent

Mrs. Jamie Davis
Treasurer

Tuesday, May 15, 2018

BUCKEYE LOCAL BOARD OF EDUCATION

REGULAR BOARD MEETING

Tuesday, May 15, 2018

1. Opening Items

A. Call to Order

B. Roll Call of Members

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

C. Meditation

D. Pledge of Allegiance

E. Communications/Special Reports

- 1) Kingsville Public Library – Partnership Update – Carol Brunell
- 2) Ashtabula County District Library – Communications Report – Helena Richardson
- 3) Food Service Update – Lisa Loomis

F. Public Participation Relative to Agenda Items (Bylaw 0169.1)

Please complete a public participation form and submit it to the board president prior to the start of the meeting. We welcome your comments and/or questions during this time. Statements shall be limited to three (3) minutes. Please keep comments brief and to the point. Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.

G. Correspondence

2. Treasurer's Report

Reports and Recommendations

It is the recommendation of the Treasurer that the BOE approve the following items as presented in 2A – 2D:

A. Approve the April BOE meeting minutes as presented to the board on May 7, 2018.

B. Approve bills paid in April and the financial reports as presented to the board on May 7, 2018.

C. Revised Five-Year Forecast

Approve the Revised Five Year Forecast, as sent to the board on May 7, 2018, as in **Exhibit**

A. A five-year forecast is required to be revised and filed with the Ohio Department of Education annually by May 31.

D. Healthcare Process Consulting, Inc.

Approve a one-year contract with HPC, Inc. commencing on July 1, 2018 and ending on June 30, 2019, at a fee of \$11,500 annually (no increase from prior year) for the purpose of managing the Ohio School Medicaid Program (OSMP) in order to procure Medicaid reimbursement for the Medicaid eligible services, as found in **Exhibit B**.

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

3. Superintendent's Report

Reports and Recommendations

Reports

A. Board Policy – First Reading

As sent to the board of education on May 11, 2018 – *First Reading*

7450 – Property Inventory

Recommendations

It is the recommendation of the Superintendent that the BOE approve the following items as presented in 3A – 3D:

A. Accept gifts as presented:

1. Accept donations to Braden Student Council in support of Dylan's Run for the Leukemia and Lymphoma Society.
 - a) Dr. Satish Adigopula, M.D - \$100.00
 - b) Great Lakes Auto Group - \$100.00
2. Donor's Choose donations to help grow the Kingsville Music Program with the purchase of 16 ukuleles, 3 ukulele tuners and 2 sets of strings valued at \$617.17.
3. Donor's Choose donations to expand the Kingsville Elementary Computer Science Program with the purchase of three STEM class bundles and five sets of Playstix valued at \$1,535.01.

B. Graduation List

Approve the list of seniors as in **Exhibit C** for graduation on Wednesday, May 23, 2018, contingent upon each student completing all of the requirements necessary for graduation from Buckeye Local School District.

C. Band Camp Overnight Trip

Approve the request to hold band camp at Edinboro University from Sunday, July 22, 2018 through Friday, July 27, 2018 at a cost of \$243.75 per person.

D. Student Activity Fees

Approve the 2018-19 Student Activity Fee, Building Activity Fee, and Building Class Fee forms as in **Exhibits D1-3**.

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

4. Personnel

It is the recommendation of the Superintendent that the Board approve the following Personnel items as presented in 4A – 4L:

Certified Staff:

A. Certified (MOU) Appointment

Approve the MOU to rehire Greg Stolfer as shop teacher at Edgewood High School, effective for the 2018-19 school year, column 4, step 7 of the salary schedule, 1 year limited contract at \$48,132 per the MOU as presented in **Exhibit E**.

B. Certified Home Instruction Tutor

Recommendation to hire Jessica Pocci as a home instructor for an Edgewood High School student due to a medical condition for the remainder of the school year, effective April 24 for five hours per week.

C. Certified Appointments for Extended Time

The following certified staff will be employed for additional days during the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Amount</u>
Sarah Wittreich	Guidance	12	\$3,864.48
Annette Pfeifer	Guidance	12	\$4,584.96
Ashley Gritzer	Guidance	12	\$2,903.76
Christina Fischer	Library/Media	3	\$1,088.91

D. Certified Appointments – Co-curricular Contract Extensions

Inclusion in teaching salary per negotiated agreement:

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Amount</u>
Connie Sommers	Band Director	7+	\$6,058.62
Hannah Laubscher	Band Dir. - MS	1	\$3,365.90
Hannah Laubscher	Chorus Dir. - Elem	0	\$1,178.07
George Kirby	Chorus Dir. – HS	7+	\$2,356.13
George Kirby	Chorus Dir. - MS	7+	\$1,514.66
Jessica Detec	Chorus Dir. – Elem	7+	\$1,514.66

E. Certified Resignation

Wayne Johnson, Academic Tutor, Ridgeview Elementary, effective April 30, 2018.

F. Certified – Extra-Curricular & Special Fee Assignments for 2018-19

Approve the list of certified employees for extra-curricular & special fee assignments as presented in **Exhibit F**.

G. Non-Certified/Non-Employees - Extracurricular and Special Fee Assignments:

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED /
NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
Randy Vencill	Head Girls Basketball	2018-19	10/26/2018	0	\$5,385.44

Classified Staff:

H. Classified Staff – Limited Contracts:

Re-employ the following classified staff members under a two-year limited contract from July 2018 through June 2020:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Rate</u>
Jody Anthony	Bus Driver	2 of 6	\$17.77
Quintin Blair	Custodian	2 of 6	\$17.58
Sandra Schmude	Bus Driver	2 of 6	\$17.77
Michael Shaffer	Bus Driver	2 of 6	\$17.77

I. Classified Staff – Continuing Contract

Re-employ the following classified staff members under a continuing contract beginning with the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Rate</u>
Jill Applebee	Supt. Secretary/EMIS Coord.	7 of 30	\$20.24
Karen Knotts	Bus Driver	3 of 6	\$18.70
Rebecca Pinkerton	Bus Driver	3 of 6	\$18.70

J. Classified Resignation

Kelly Ensell, SMEA at Kingsville Elementary, effective May 25, 2018.

K. Classified Summer/Fall/Spring Maintenance

ALL Summer Maintenance workers will be utilized within our buildings and other positions when needed.

1. Classified Summer Maintenance

Bobbie Malin	Painter
Pattie Burnham	DW Trimmer
Kim Braden	Bus Maintenance
Tari Simon	DW Trimmer
Stacey Cox	Mower
Stephanie Simmons	Painter

2. Classified Summer Maintenance Subs

Kelly Varkett	Mower/Trimmer
Rebecca Pinkerton	ALL
Sandy Schmude	Mower
Jody Anthony	ALL

3. Classified Fall & Spring Maintenance

Kim Braden	Bus Maintenance/Mower
Kelly Varkett	Mower/Trimmer
Stacey Cox	Mower/Trimmer
Rebecca Pinkerton	Mower/Trimmer
Pattie Burnham	Trimmer/Mower
Tari Simon	Trimmer/Mower

L. Classified Staff – Employment of Substitutes as presented:

Sherry Hommes	Cafeteria
Stacy Cox	Crossing Guard

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

5. Visitor Participation Relative to New Items (non-agenda items)

Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.

6. Other Business – FYI

7. Executive Session

For consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. The information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
2. A unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

8. Adjournment

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai



Buckeye Local Schools

Five Year Forecast Financial Report

May, 2018

Jamie Davis, Treasurer

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Forecast Purpose/Objectives

Ohio Department of Education's purposes/objectives for the five-year forecast are:

1. To engage the local board of education and the community in the long range planning and discussions of financial issues facing the school district.
2. To serve as a basis for determining the school district's ability to sign the certificate required by O.R.C. §5705.412, commonly known as the "412 certificate."
3. To provide a method for the Department of Education and Auditor of State to identify school districts with potential financial problems.

May, 2018

Executive Summary

Buckeye Local Schools - Ashtabula County

Five Year Forecast - Simplified Statement

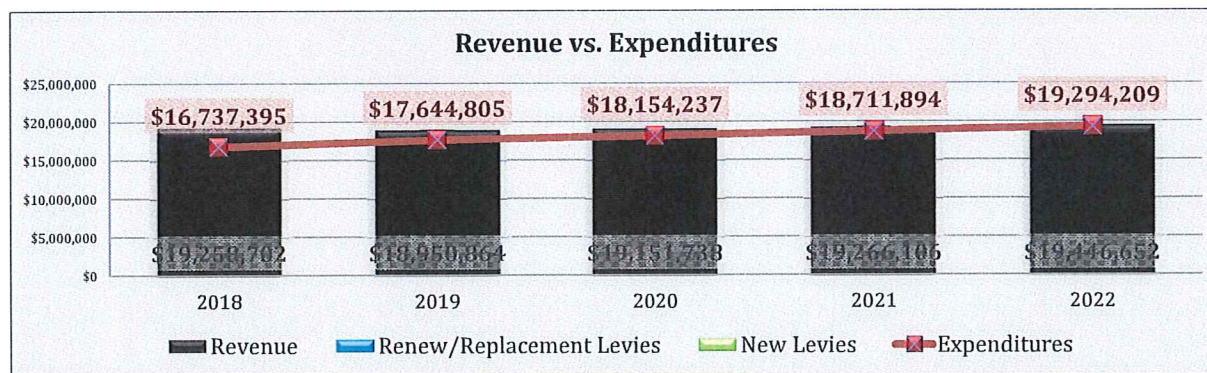
	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022
Beginning Balance	7,792,634	10,313,941	11,619,999	12,617,499	13,171,712
+ Revenue	19,258,702	18,950,864	19,151,738	19,266,106	19,446,652
+ Proposed Renew/Replacement Levies	-	-	-	-	-
+ Proposed New Levies	-	-	-	-	-
- Expenditures	(16,737,395)	(17,644,805)	(18,154,237)	(18,711,894)	(19,294,209)
= Revenue Surplus or Deficit	2,521,307	1,306,058	997,500	554,212	152,443
Ending Balance	10,313,941	11,619,999	12,617,499	13,171,712	13,324,155
Revenue Surplus or Deficit w/o Levies	2,521,307	1,306,058	997,500	554,212	152,443
Ending Balance w/o Levies	10,313,941	11,619,999	12,617,499	13,171,712	13,324,155

Summary:

There are two important factors that are needed to ensure fiscal stability in a school district. First, is to avoid continuous deficit spending over multiple fiscal years. Second is to ensure that there is an adequate cash balance to fund the day-to-day operations of the district. Deficit spending occurs when the district's annual expenditures exceed the annual revenue collections.

The Buckeye Local School District has been successful in meeting both of these items over the past few years, and based on the forecast projections provided in this document, their financial outlook will continue to stay positive for the next five years. Given the size of the district's overall budget, the cash balance throughout the forecast period will be sufficient to support the operations of the district. Current projections also indicate that the district will not incur an operating deficit over the next five years.

Due to the district's reliance on state funding, they will continue to monitor enrollment levels and model the possible impact that fluctuations in enrollment trends could have on state funding levels. Any significant drops in not only resident students of the district, but also students that are attending the district through open enrollment or other tuition based programs could have a significant impact on the district's future financial outlook.



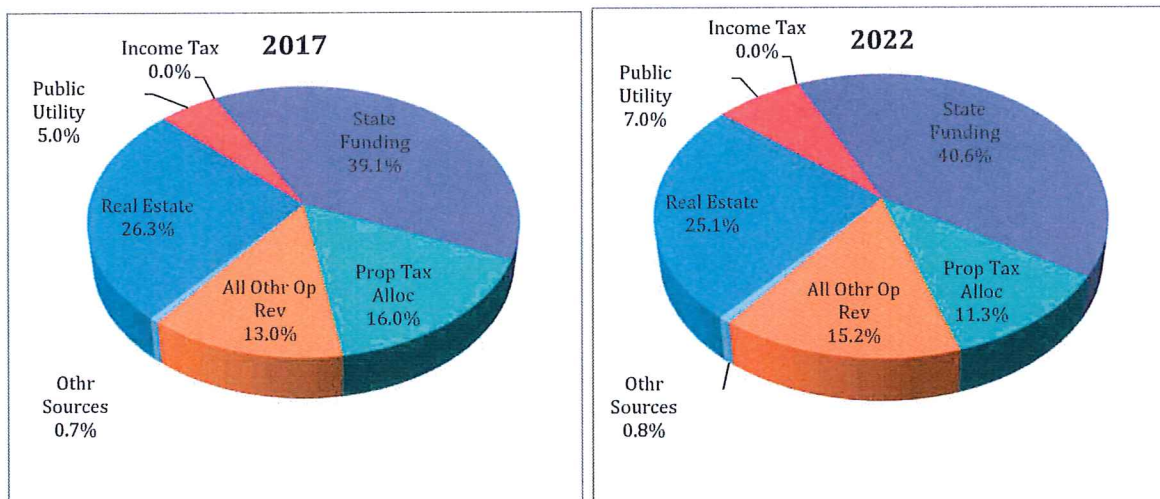
Revenue Overview

	Prev. 5-Year Avg. Annual Change	PROJECTED					5-Year Avg. Annual Change
		Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	
Revenue:							
1.010-Real Estate	-1.54%	5.04%	-4.81%	2.10%	0.41%	0.34%	0.61%
1.020-Public Utility	-2.22%	17.00%	18.41%	3.01%	2.53%	2.47%	8.68%
1.030-Income Tax	n/a	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
1.035-State Funding	4.73%	2.17%	1.88%	2.32%	2.12%	3.03%	2.30%
1.040-Restricted Aid	176.94%	3.89%	0.47%	-0.03%	-0.03%	-0.40%	0.78%
1.045-Restr Federal SFSP	n/a	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
1.050-Property Tax Alloc	-4.50%	-5.00%	-4.98%	-5.37%	-5.58%	-5.91%	-5.37%
1.060-All Other Operating	13.00%	30.98%	-7.78%	1.40%	1.61%	1.60%	5.56%
1.070-Total Revenue	1.28%	6.31%	-1.52%	1.07%	0.60%	0.94%	1.48%
2.070-Total Other Sources	16.46%	45.58%	-10.64%	0.00%	0.00%	0.00%	6.99%
2.080-Total Rev & Other Srcs	0.93%	6.57%	-1.60%	1.06%	0.60%	0.94%	1.51%

Over the past five years, the district has experienced an average annual increase in operating revenue of 1.28%. Revenue received from the state funding formula and other operating revenue are the primary revenue lines that have caused this increase.

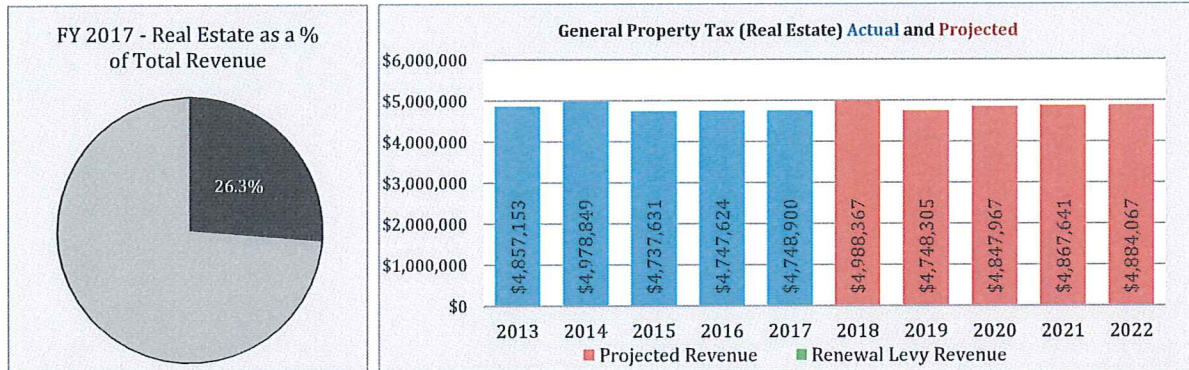
Over the next five years, operating revenue is expected to grow at an average rate of 1.48% per year. These increases will be driven by increases in public utility - personal property values, as well as, positive changes in state funding and tuition related revenue (all other operating revenue).

The following forecast assumptions will outline the annual change in revenue for each line item noted above.



1.010 - General Property Tax (Real Estate)

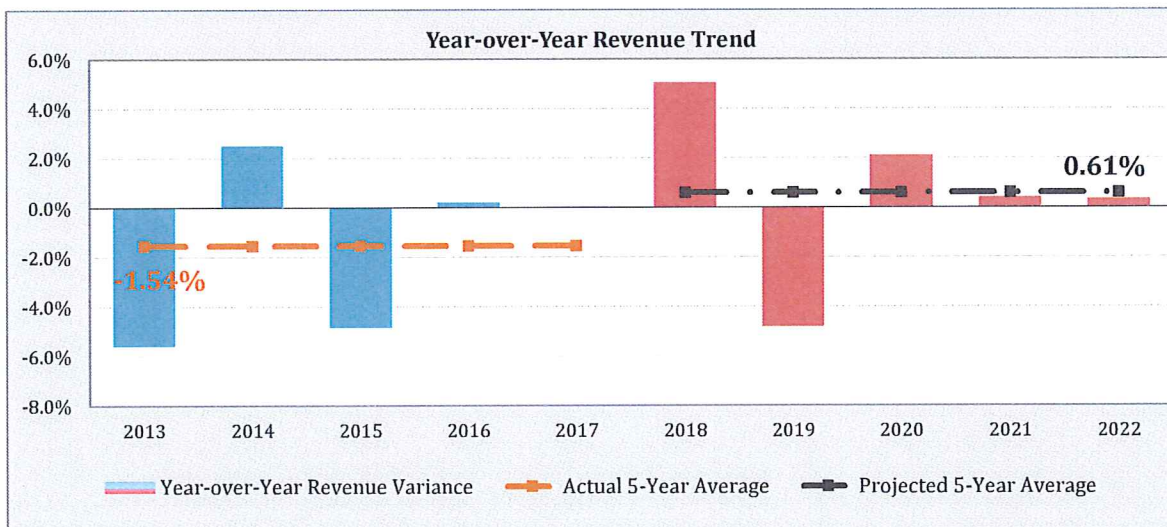
Revenue collected from taxes levied by a school district by the assessed valuation of real property using effective tax rates for class I (residential/agricultural) and class II (business).



Real estate tax revenue represented 26.3% of the district's general fund revenue in 2017, and is the district's second highest revenue source.

The district's Class I property values are made up of residential property (75%) and agricultural property (25%). While residential property values have continued to decline since the recession of 2008, agricultural values increased by almost 12% in 2014. Even with changes in State law that will recalculate how the Current Agricultural Use Value (CAUV) portion of this land is calculated, the district experienced an increase in these values of 2.2% during the 2017 tax year. In addition, residential values increased by 8.9% and industrial/commercial property increased by 1.9% due to the County-wide triennial update.

In recent years, the district has experienced an average annual gross collection rate of approximately 99%. The district anticipates that this rate will remain consistent to the historical average in subsequent fiscal years.



*Projected % trends include renewal levies

1.020 - Public Utility Personal Property

Revenue generated from public utility personal property valuations multiplied by the district's full voted tax rate.



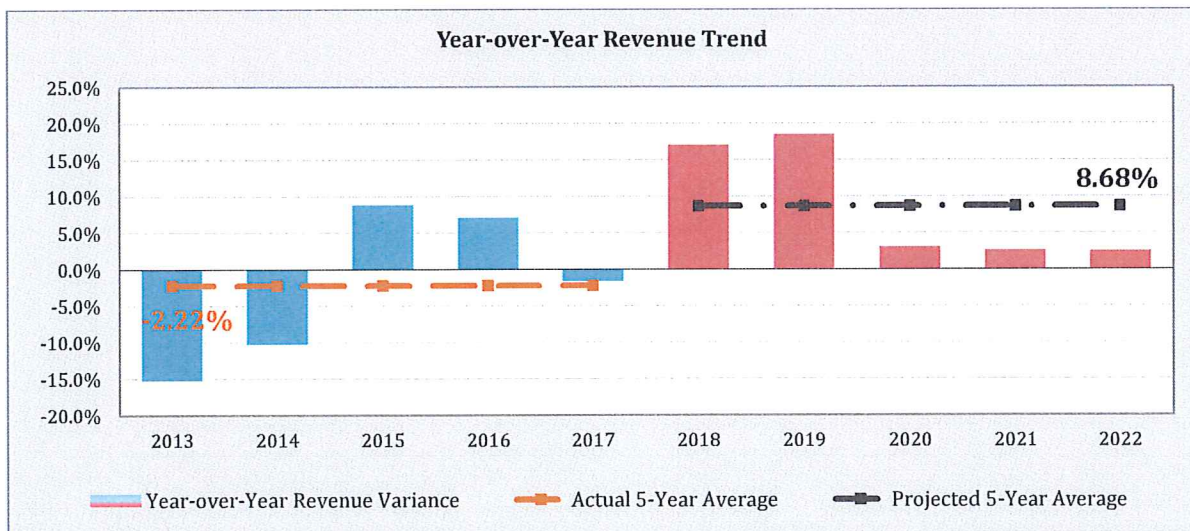
This line reflects the public utility personal property taxes.

Between 2010 and 2012, public utility values dropped considerably due to the closing of the First Energy power plant. Beginning in 2013, the remaining public utility values began to increase, resulting in additional annual revenue to the school district through tax year 2015.

For the first time in four years, the district experienced a loss in public utility values of 6.26%. This resulted in a loss of tax revenue to the school district of \$57,000 beginning in FY17.

Due to the American Transmission Sys, a subsidiary of First Energy Company constructing additional facilities/buildings/station additions over the past year, the district experienced an increase in public utility values of 40.6%, resulting in additional tax revenue for the district in the current fiscal year of \$230,000 and approximately \$460,000 in subsequent fiscal years.

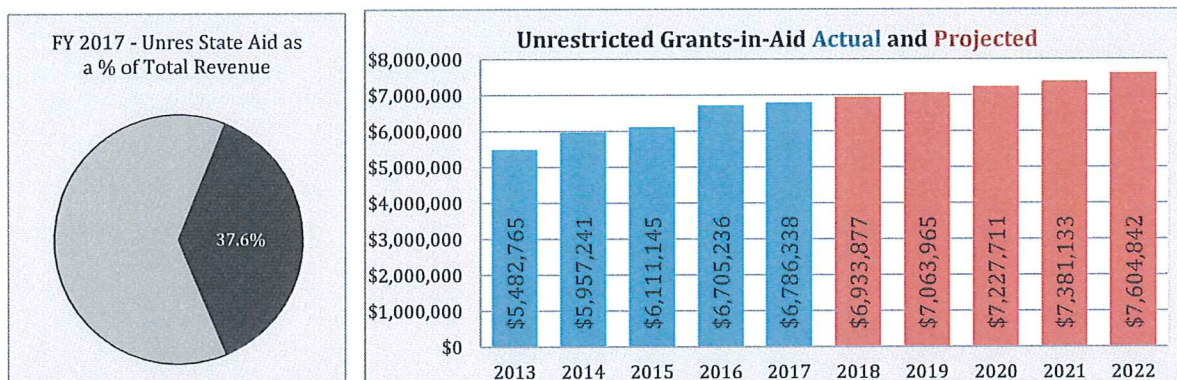
It is not known at this time if the large increase in values, due to the American Transmission Sys upgrading their facilities and related property, is complete or will carryover into the next tax year. The current forecast projections include year-over-year increases that are slightly lower than the historical average.



*Projected % trends include renewal levies

1.035 - Unrestricted Grants-in-Aid

Funds received through the State Foundation Program with no restriction.

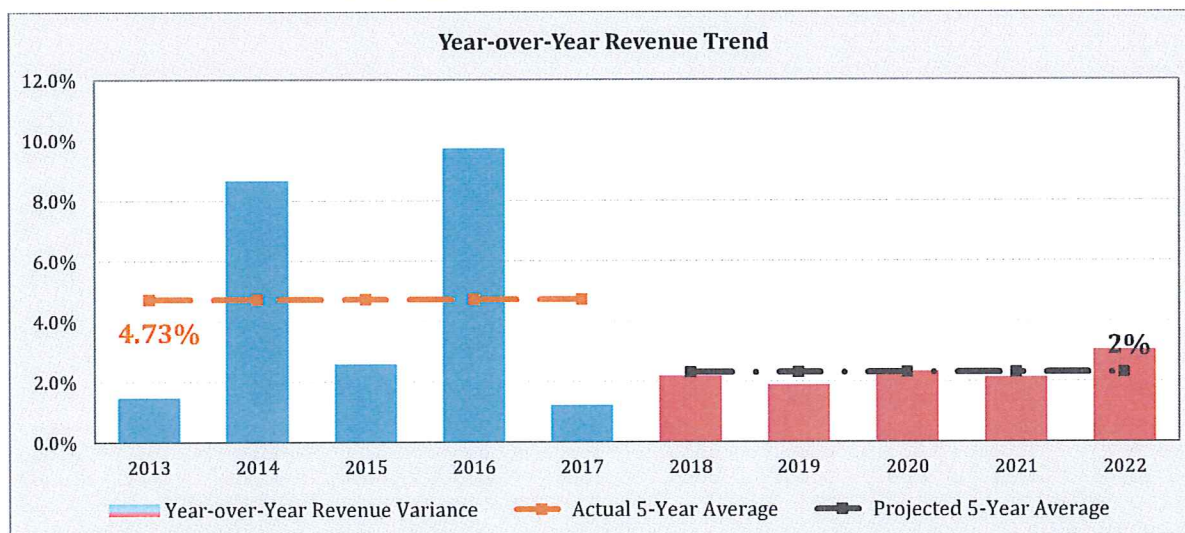


The revenue collected from the state funding formula is the district's largest source of revenue and generates 37.6% of the district's revenue.

The State budget is determined in two year cycles. The current cycle is July 1, 2017 through June 30, 2019. Regardless of how much money the state funding formula calculates a district should receive, the funding formula places a limit on how much of an increase a district can receive in state funding in one year. For three of the four previous school years, Buckeye has received the maximum increase allowed, called the funding cap (FY 2014, FY 2015 and FY 2016).

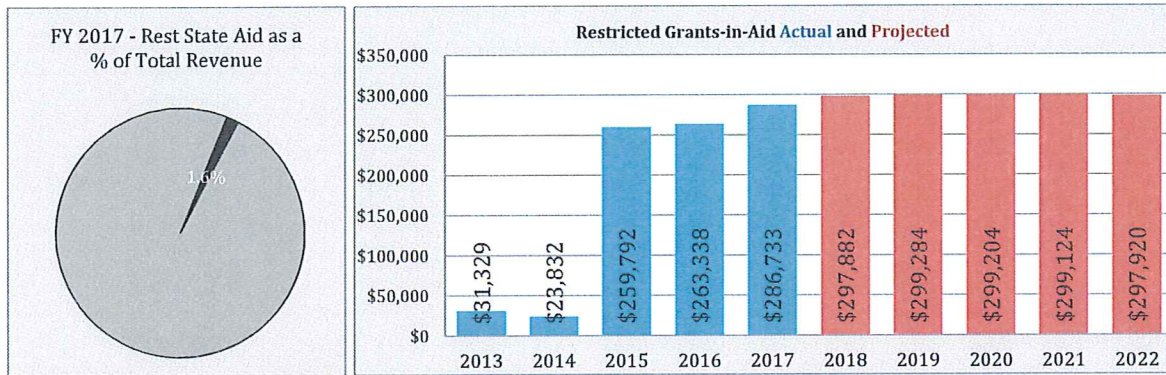
For FY18, the state legislature set the per pupil expenditure amount in the funding formula at \$6,010 and \$6,020 in FY19. The funding formula for this biennium also sets the maximum increase a district can receive in one year at 103% of the state funding received in the previous year. The district has also included this same funding cap in state funding revenue projections for FY20 - FY22. Expenditure per pupil amounts for subsequent fiscal years have been set at \$6,100 in FY20, followed by a \$100 increase in the per pupil amount in FY21 and FY22. Using these factors in the state revenue calculations and modeling recent increases in enrollment and changes in property values, the district is projecting that it will not meet the funding cap threshold in four of the next five years, but will receive annual increases in state funding. The district will need to closely monitor fluctuations in enrollment to determine what effect they may have on these revenue calculations as the school year progresses.

Unrestricted grants-in-aid also includes revenue generated from casino funding, special education transportation and special education preschool funding. These revenue sources are expected to remain relatively consistent throughout the forecast period.



1.040 & 1.045 - Restricted Grants-in-Aid

Funds received through the State Foundation Program or other allocations that are restricted for specific purposes.



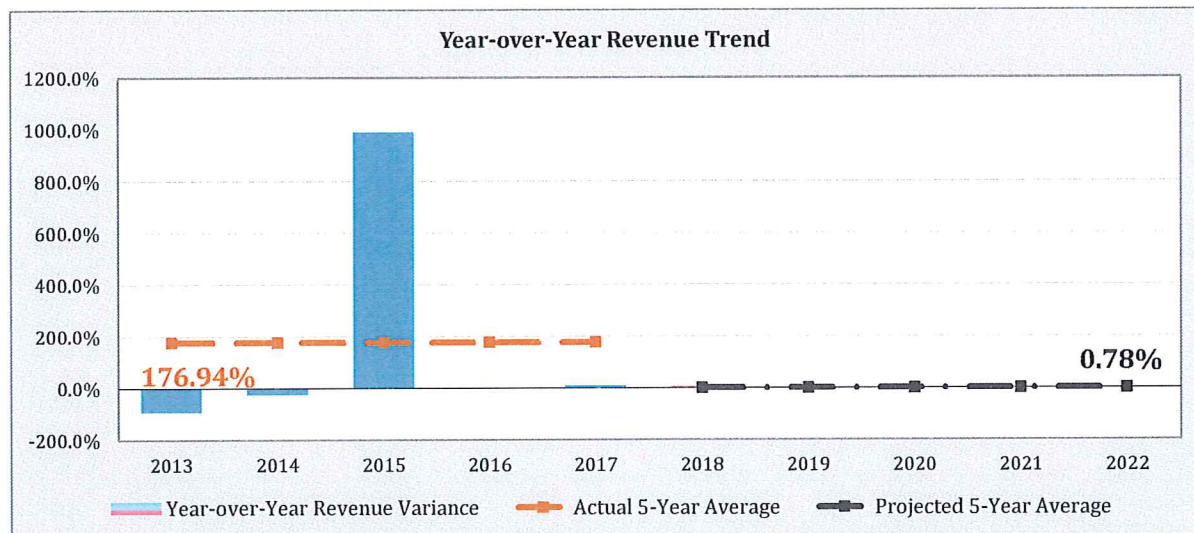
The Ohio Department of Education requires that the district classify a portion of the per pupil formula funding received as restricted. This is funding for economic disadvantaged and career technical programs, and catastrophic special education cost reimbursement (costs to educate special education students that are above a threshold based on the disability).

Due to the district's student economic disadvantage percentage increasing from 49.41% in FY16 to 51.94% in FY17, the total economic disadvantage aid funding increased by \$24,100.

Economic Disadvantaged funding is projected to increase slightly in FY18 and maintain that level for the rest of the forecast period.

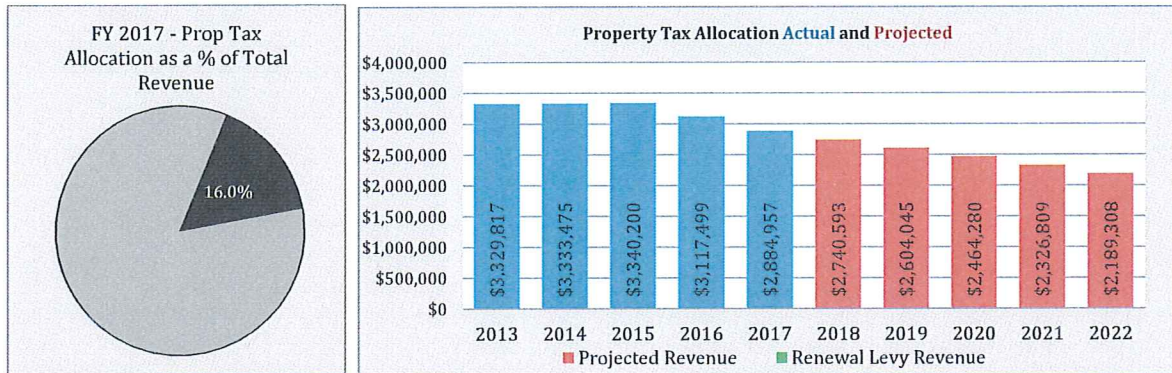
Career Tech funding is projected to remain consistent with the 2017 levels for the forecast period.

Catastrophic special education costs reimbursements for FY18 are expected to remain at the FY17 levels.



1.050 - Property Tax Allocation

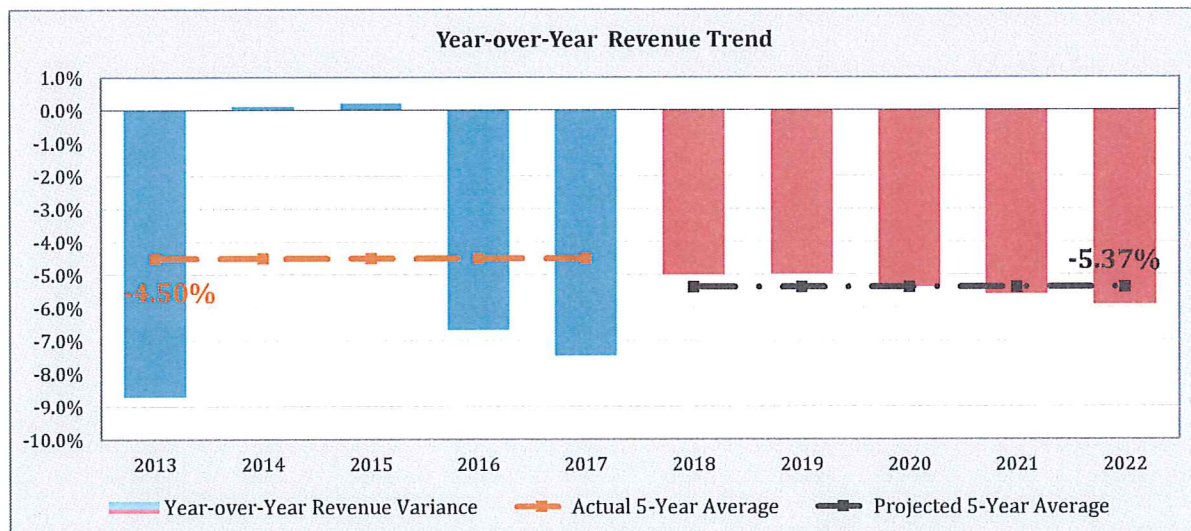
Includes funds received for Tangible Personal Property Tax Reimbursement, Electric Deregulation, Homestead and Rollback.



Property tax allocation (PTA) represents 16% of the district's overall general fund revenue and is comprised of three types of revenue - homestead and rollback reimbursements and the remaining tangible personal property tax reimbursements.

Homestead and rollback reimbursements are state reimbursements for local real estate tax credits (deductions). Local residential real estate taxes are reduced by rollback (12.5% for owner-occupied houses) and also for homestead (disabled, senior citizens, etc.). This revenue reimbursement is about \$644,800 of the PTA total.

The reimbursements from the elimination of tangible personal property taxes are included in this line item. Under current law, the amount of tangible personal property taxes that the district will receive is reduced each year. In FY17, this reimbursement totaled \$2,237,592 and will be reduced by \$141,823 (5/8 of one mill) annually until it is completely phased out. At the current reduction rate, the funds will be completely gone after 15 years.



*Projected % trends include renewal levies

1.060 - All Other Operating Revenues

Operating revenue sources not included in other lines; examples include tuition, fees, earnings on investments, rentals, and donations.



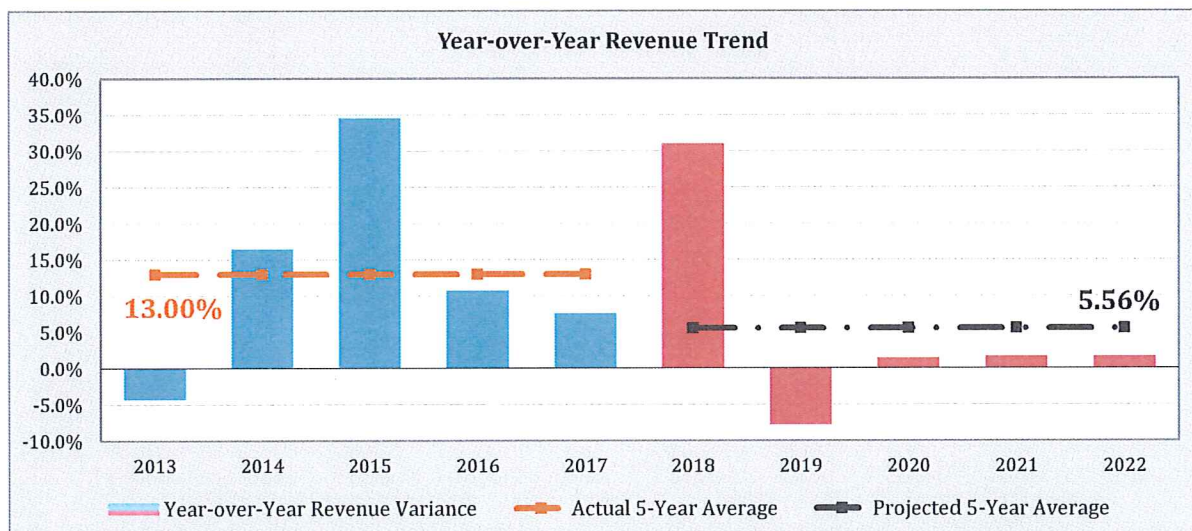
For FY17, Other Operating Revenue represented 13% of the district's overall general fund revenue.

The majority (85% in FY17) of the district's other operating revenue is generated from tuition related revenue. For the current fiscal year, the district's largest tuition revenue source, open enrollment, increased 14.2% or \$236,000. This increase is primarily driven by a large increase in open enrollment students for the current school year.

In addition, the district experienced a significant increase in tuition revenue for court placed/foster placed (SF14 and SF14H Tuition) students, increasing from \$321,000 (FY17) to an anticipated level of \$767,000 for the current fiscal year. A portion of this increase is only temporary, due to the timing of when the O.D.E. made prior year tuition payments. For FY19 these tuition levels are expected to generate \$607,000 and grow about 2% annually thereafter.

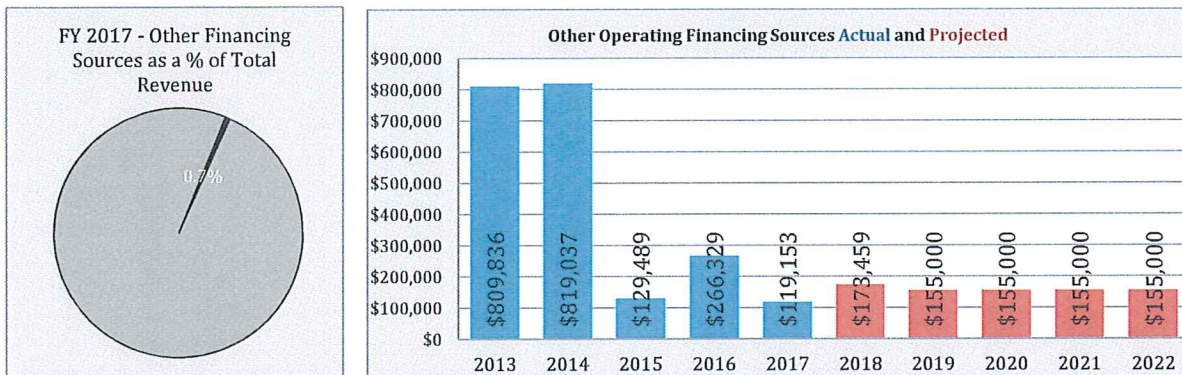
During FY17, the district received a large reimbursement for prior year federal Medicaid claims totaling \$116,000, in addition to, \$60,000 in current year claims. For FY18, the district collected an additional prior year reimbursement of approximately \$110,000 and is anticipating another \$77,000 in current year claim revenues. For subsequent fiscal years, only \$80,000 in federal Medicaid revenue collections is expected.

Other revenue also includes all fee based revenue (extracurricular, classroom, rental, and miscellaneous other), manufactured home taxes and interest income, which are all expected to remain stable for FY18 and future fiscal years.



2.070 - Total Other Financing Sources

Includes proceeds from sale of notes, state emergency loans and advancements, operating transfers-in, and all other financing sources like sale and loss of assets, and refund of prior year expenditures.



Other sources include refunds, the repayment of advances and transfers, as well as refunds of prior year expenses.

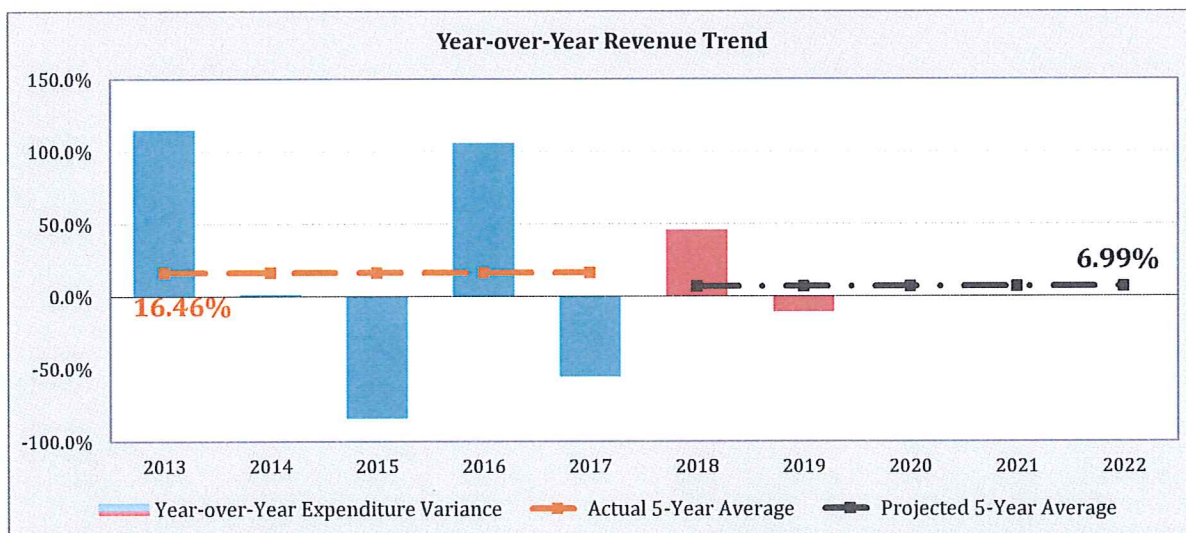
Refunds are typically from E-rate reimbursements and Workers Compensation reimbursements.

In FY16, the District received a \$107,000 refund for the Medicaid "true up" for FY12. In addition, \$51,000 was received for a repayment of an advance to a non-general fund account.

For FY17, a return of a non-general fund advance was received in the amount of \$112,000. Minimal refunds are expected in future fiscal years.

In FY18, \$165,000 will be receipted to this revenue line from a return of a prior year advance.

For subsequent fiscal years, the district is anticipating the majority of this revenue to come from returns of advances, which are expected to total \$150,000 annually.



Expenditures Overview

	Prev. 5-Year Avg. Annual Change	PROJECTED					5-Year Avg. Annual Change
		Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	
Expenditures:							
3.010-Salaries	0.07%	1.56%	3.71%	2.15%	2.18%	2.18%	2.36%
3.020-Benefits	1.37%	-1.06%	6.22%	5.93%	6.01%	6.08%	4.64%
3.030-Purchased Services	-2.93%	-1.30%	12.31%	2.65%	2.66%	2.65%	3.79%
3.040-Supplies & Materials	1.49%	33.55%	-3.85%	-2.30%	1.94%	1.94%	6.25%
3.050-Capital Outlay	36.74%	3.06%	6.62%	0.00%	0.00%	0.00%	1.94%
3.060-Intergov	n/a	n/a	n/a	n/a	n/a	n/a	n/a
4.010-4.060-Debt	-20.00%	n/a	n/a	n/a	n/a	n/a	n/a
4.300-Other Objects	0.91%	3.14%	2.05%	1.83%	1.84%	1.84%	2.14%
4.500-Total Expenditures	-0.24%	1.30%	5.47%	2.91%	3.10%	3.14%	3.18%
5.040-Total Other Uses	38.05%	-7.12%	0.00%	0.00%	0.00%	0.00%	-1.42%
5.050-Total Exp & Other Uses	-0.47%	1.22%	5.42%	2.89%	3.07%	3.11%	3.14%

Over the past five years, total operating expenditures decreased by 0.24% on average annually.

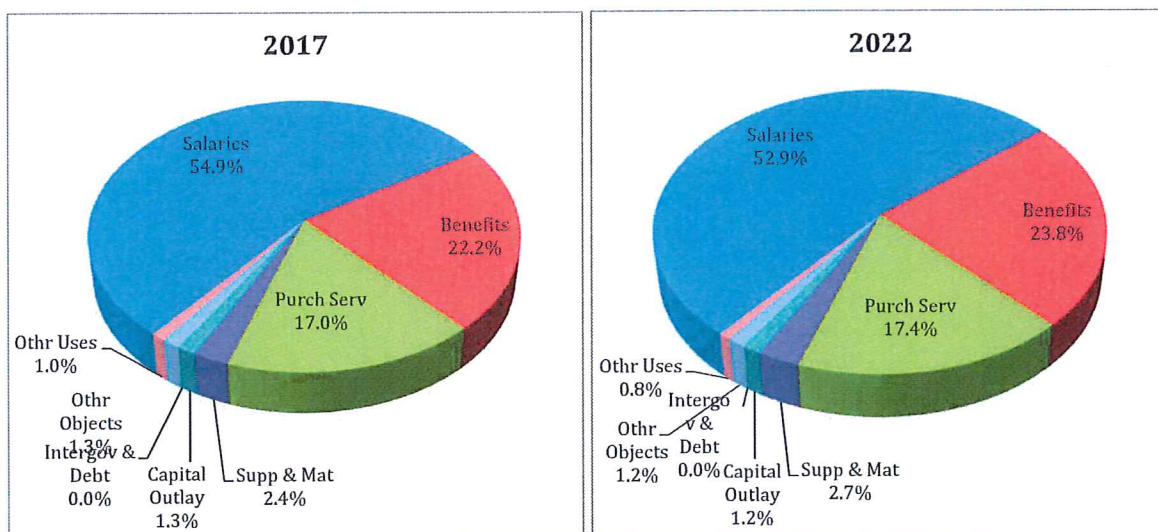
Due to projected increases in expenditures for the General Fund, overall operating expenditures are projected to increase by an average annual rate of 3.18% over the next five years.

The primary factors affecting this increase in annual expenses are salaries, benefits and purchased service expenses.

Salary expenses are anticipated to increase by an annual average of 2.36% over the next five years due to changes in base salaries and longevity steps.

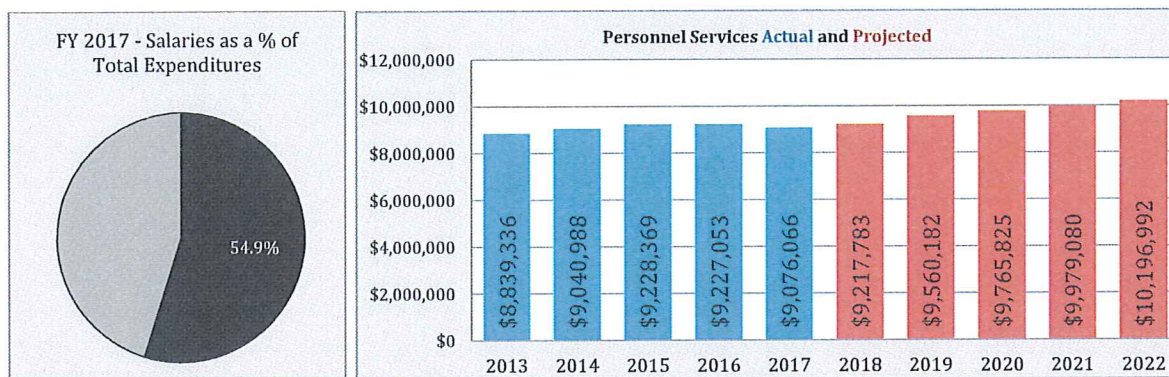
Benefits are projected to increase by an average annual rate of 4.64% over the next five years due to the increasing costs of medical premiums. While purchased service expenses will rise due to projected increases in tuition, instructional services and other professional/technical services.

The following assumptions detail these increases for each expenditure line of the forecast.



3.010 - Personnel Services

Employee salaries and wages, including extended time, severance pay, supplemental contracts, etc.



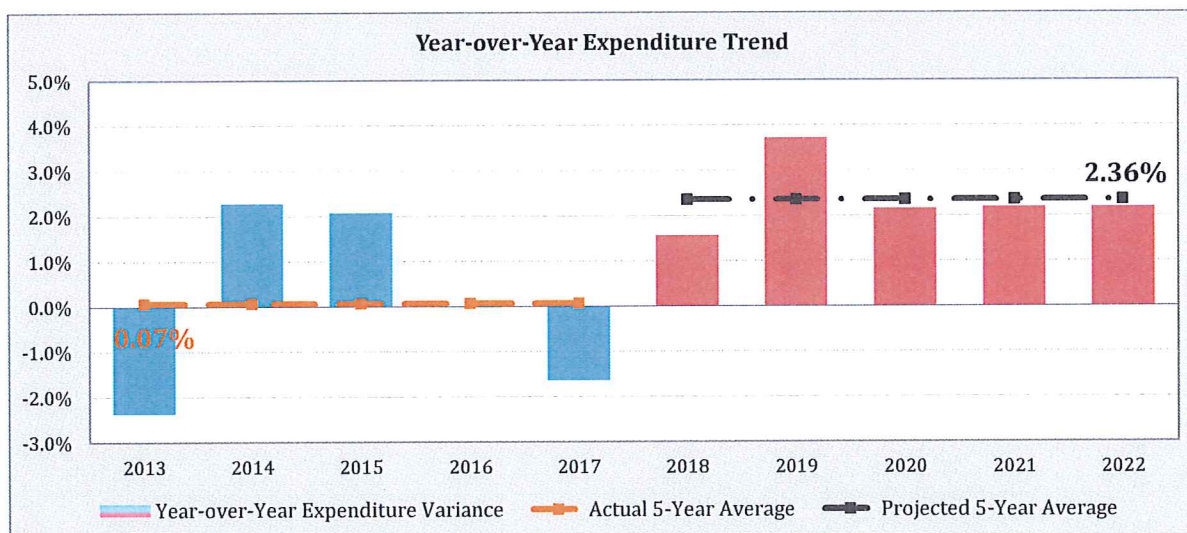
Salaries are the district's largest expense, totaling 54.9% of the overall budget in FY17.

Over the past three years the district has limited the growth of this expense category by replacing staff that have retired/resigned with new employees that are lower on the salary schedule, and by not replacing other open positions.

Salaries for 2015 - 2017 were negotiated with an annual 0.5% increase for 2015 and 2016, and a 1.25% base increase in 2017 for certificated staff. Non-teaching staff increased 1% for 2015, 1.5% for 2016, and 1.5% for 2017. The certified and classified associations have renewed their contract through FY2020 with a 1% annual base increase.

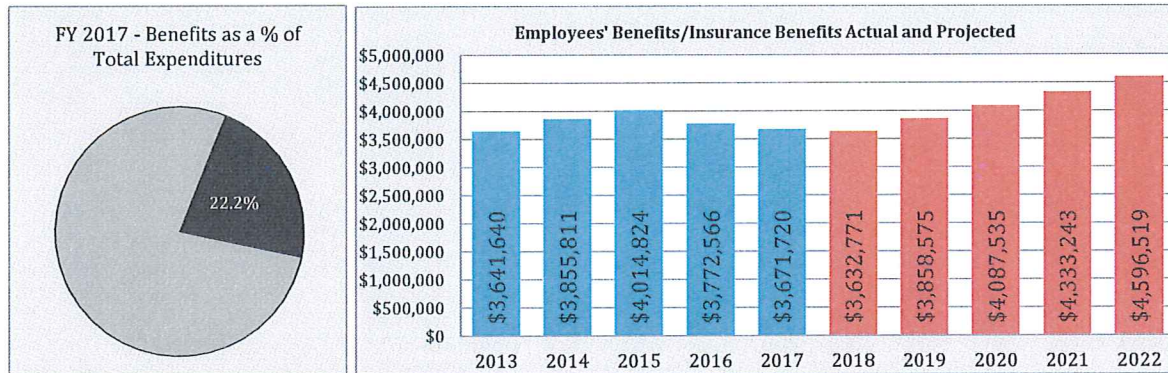
During 2018, the district replaced several contracted services by bringing the staff in house and paying them as employees. In addition, a number of certified and administrative positions were vacated at the end of FY2017 and replaced with employees that were lower on the salary schedule, producing additional savings.

Salary related expenses are expected to continue to increase through the next five years due to the negotiated base salary increases noted above, longevity steps and the addition of two new administrative positions in FY19.



3.020 - Employees' Benefits

Retirement for all employees, Workers Compensation, early retirement incentives, Medicare, unemployment, pickup on pickup, and all health-related insurances.

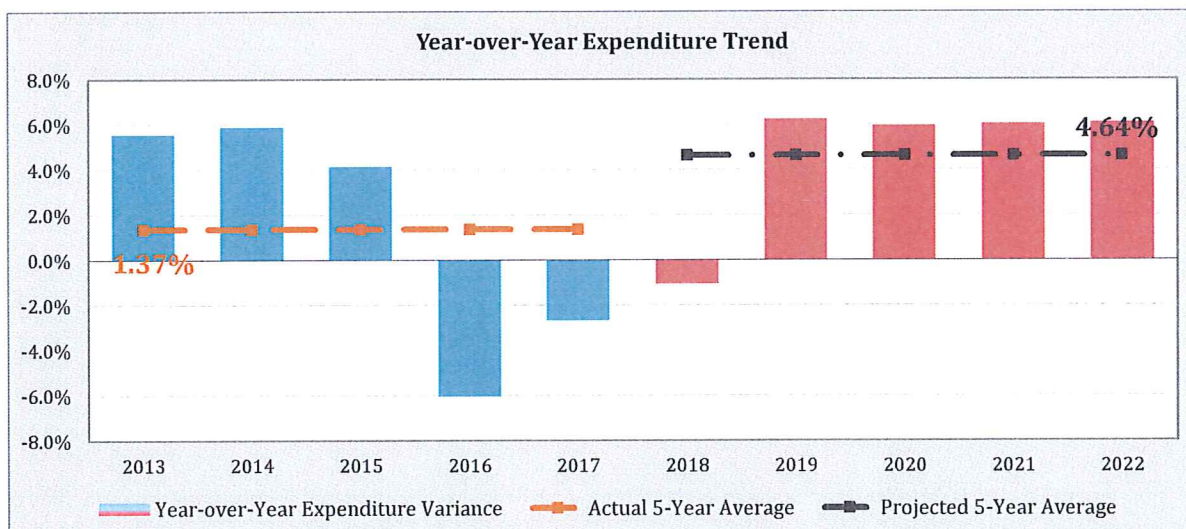


Employee benefits was the district's second largest expenditure category in FY17, and represented 22.2% of the district's operating budget. This category includes the Board share of employees' retirement, workers compensation expenses, Medicare taxes, unemployment, health, dental, and life insurance.

Salary driven benefits are projected to align with the historical ratios as a percent of overall salaries for future fiscal years.

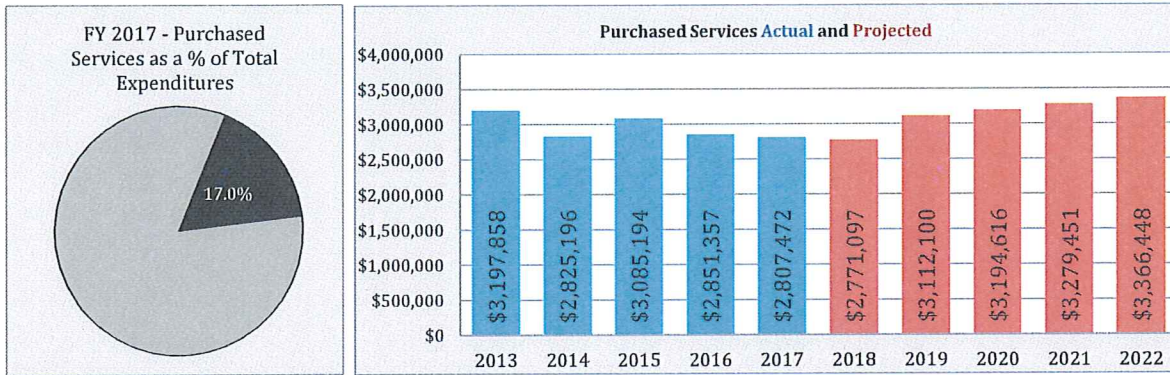
The district's health insurance premiums did not change for the third consecutive year; however, the prior negotiated agreement increased the employee paid portion of health insurance premiums by 1% for certificated employees and 0.5% for classified employees in FY16. During FY17 health insurance expenses declined due to the change in participant enrollment in the medical plans and FY18 health insurance costs were consistent with the amount expended in FY17.

Future year medical expense projections are based on current enrollments in the plans and include an 8% increase in the Board portion of health care premiums.



3.030 - Purchased Services

Amounts paid for personal services rendered by personnel who are not on the payroll of the school district, and other services which the school district may purchase.



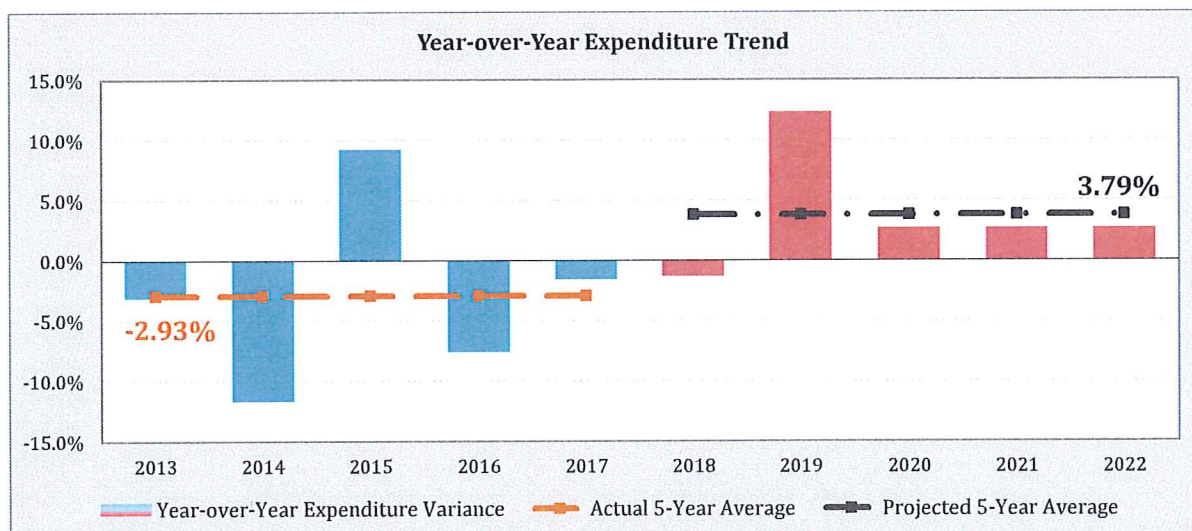
Purchased service expenses, such as costs for contracted transportation, utilities, tuition paid to other districts, etc. represents about 17% of the district's budget.

Due to the timing of when the O.D.E. charged the district for previous year SF14 and SF14H tuition related expenses, there was a one-time increase of \$50,000 to the purchase service expense line. In FY19-FY22, SF14 and SF14H tuition costs are expected to return to normal levels with only one year of fiscal expenses being charged within the fiscal year.

Due to a major electronic school closing in the State and some of the students that attended that school returning to the district, the district experienced a decrease of approximately \$119,000 in Charter School expenses.

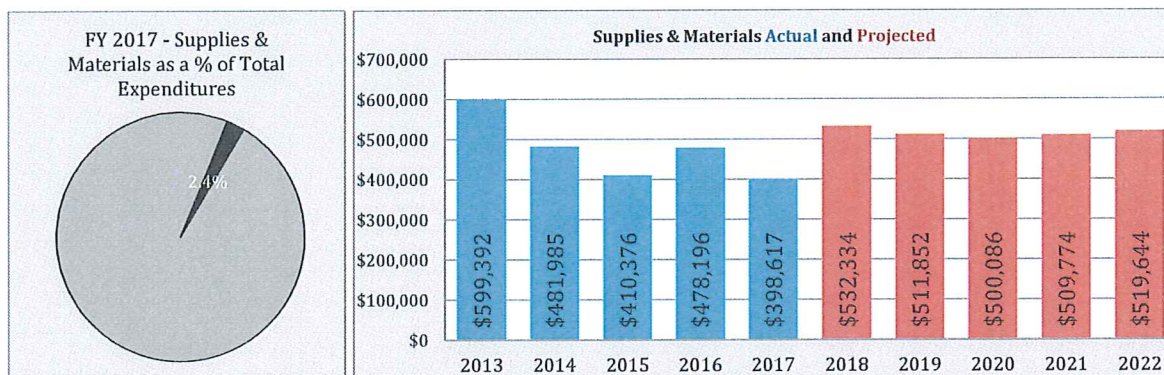
Repair/maintenance costs over the past four years have decreased, going from a high of \$262,425 in FY15 to a projected level of \$172,471 in FY18.

During FY18, the district reduced 411 instructional services by \$172,500 by bringing a number of these services in-house as salaried employees. The district will continue to do this with another administrative position in FY19. In addition, the district is expecting to incur an additional \$225,000 in purchased service expenses next year due to five students from the MRDD returning to the district for educational services.



3.040 - Supplies & Materials

Expenditures for general supplies, instructional materials including textbooks and media material, bus fuel and tires, and all other maintenance supplies.

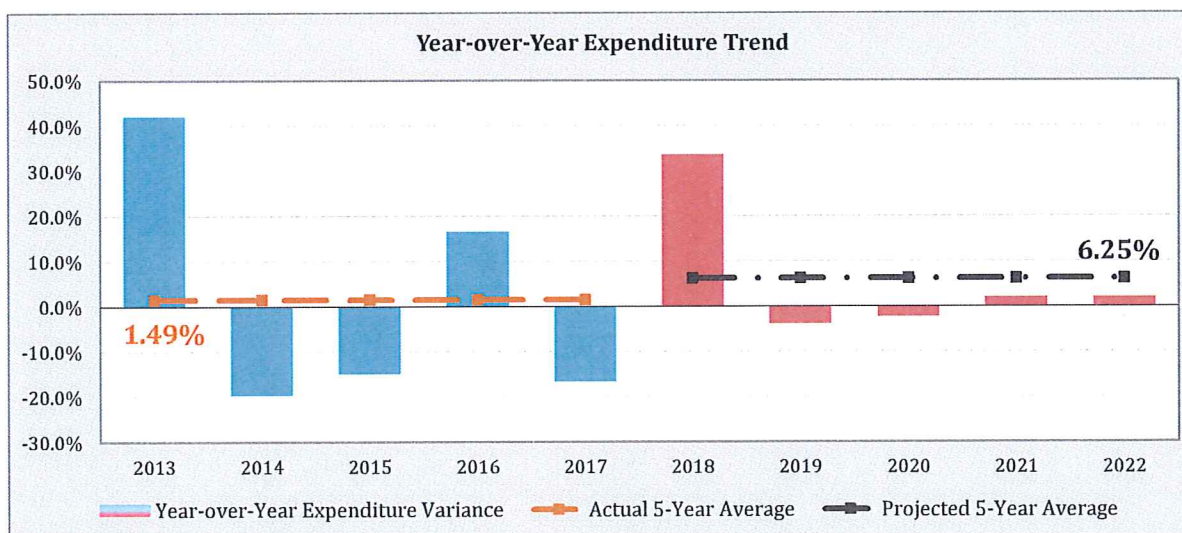


Supply and material related expenses were just 2.4% of overall expenses in FY17. These expenses include instructional supplies, textbooks, bus fuel, and maintenance and custodial supplies.

Instructional supplies totaled \$121,214 in FY17 and are projected to increase by 3% in FY18 and 1% thereafter.

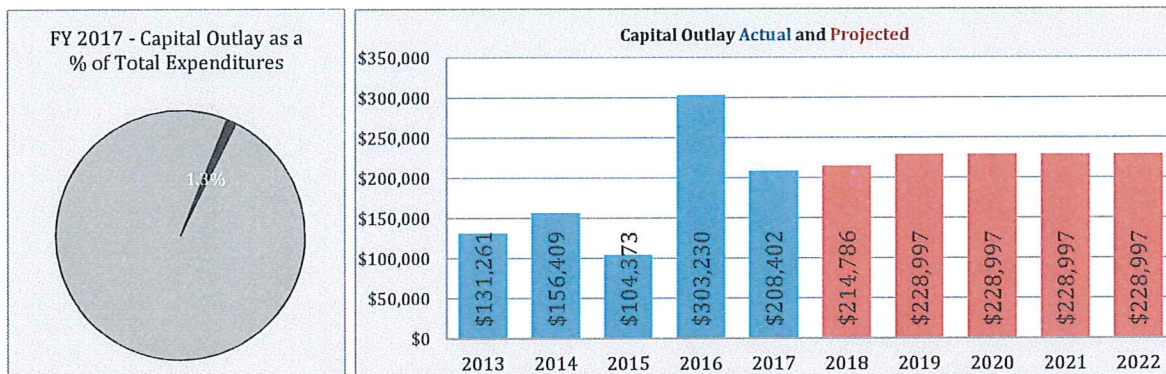
The district started a textbook adoption cycle in FY16 and purchased more than \$110,000 in textbooks during that year. However, they did not make any large textbook adoptions in FY17, causing supply costs to decrease \$100,500. For the current fiscal year, textbook purchases will total approximately \$100,000 and are expected to decrease to an annual budget level of \$50,000 for FY19 - FY22 with small adjustments made annually for inflation.

Transportation supply costs, including bus fuel, increased by 26.8% (\$41,000) in FY18, due to the rising cost of fuel and additional repairs being needed to the bus fleet. These expenses are expected to grow by 2% annually in each subsequent year.



3.050 - Capital Outlay

This line includes expenditures for items having at least a five-year life expectancy, such as land, buildings, improvements of grounds, equipment, computers/technology, furnishings, and buses.



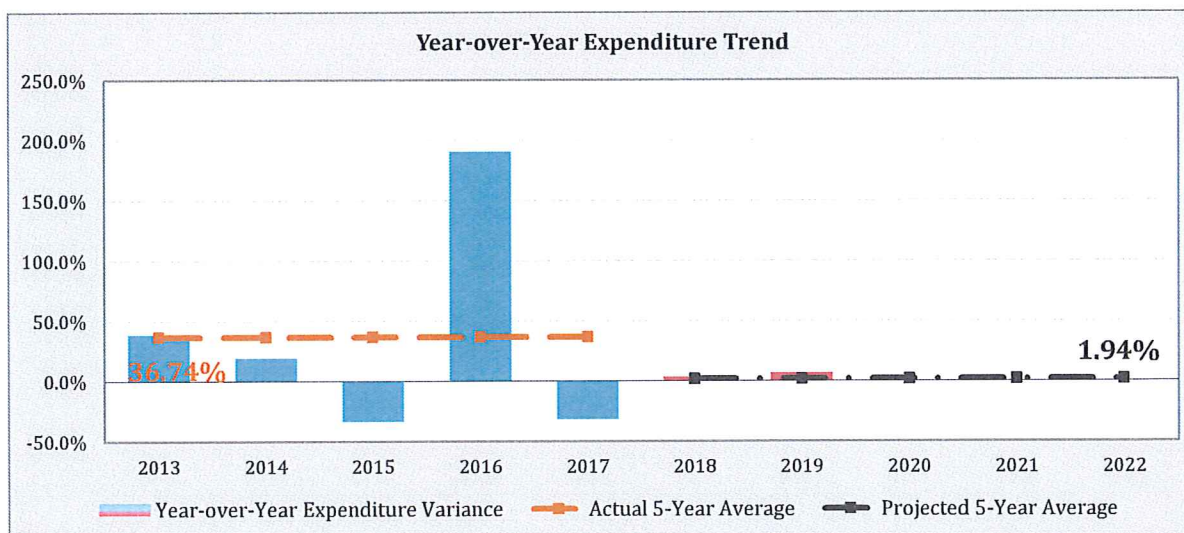
Capital outlay was 1.3% of the district's budget in FY17.

The District receives \$1.9 mills of permanent improvement money each year that are not part of the general fund forecast. This amounts to approximately \$425,000 per year and is used to pay for the upkeep required for older buildings. A portion of those funds have been used for capital purchases.

Unfortunately, with the decline of the permanent improvement funds (including the complete loss of tangible personal property reimbursements to this fund), the District is forced to use general fund dollars to purchase items previously purchased with permanent improvement funds. \$44,000 has been budgeted annually for equipment replacement and other permanent improvement needs.

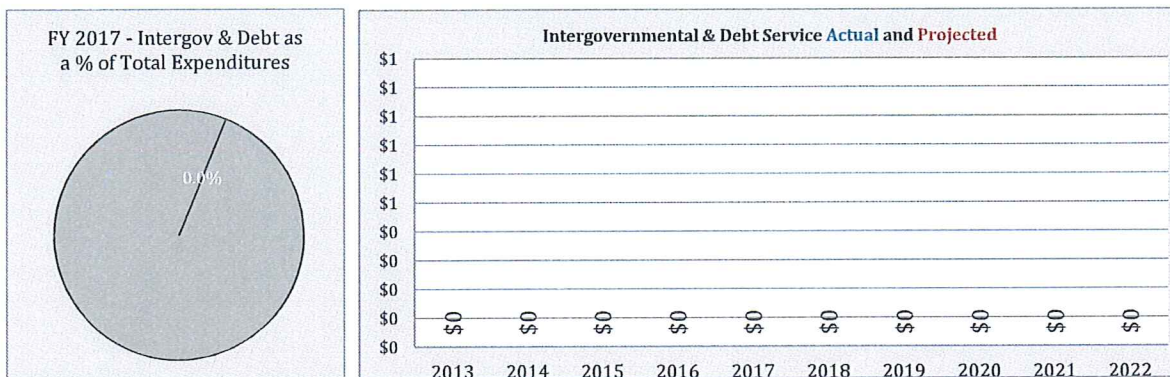
In FY16, the district spent approximately \$150,000 for the Chromebook initiative and \$30,000 for other technology purchases. The District purchased \$100,000 in technology equipment at the end of FY17. For the current and future fiscal years, \$50,000 has been budgeted for Chromebook purchases and an additional \$50,000 for teacher laptop replacement.

Bus purchases, which were previously paid out of the permanent improvement fund, started to be paid out of the general fund beginning in FY17. For FY18 - FY22, \$85,000 has been included as part of the projection annually.

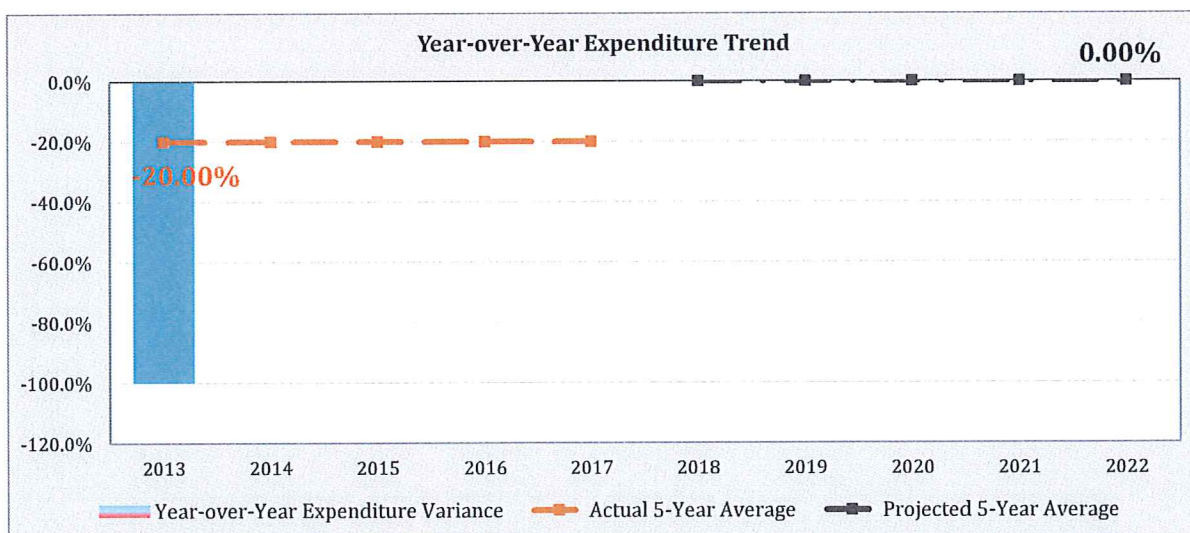


3.060-4.060 - Intergovernmental & Debt

These lines account for pass through payments, as well as monies received by a district on behalf of another governmental entity, plus principal and interest payments for general fund borrowing.

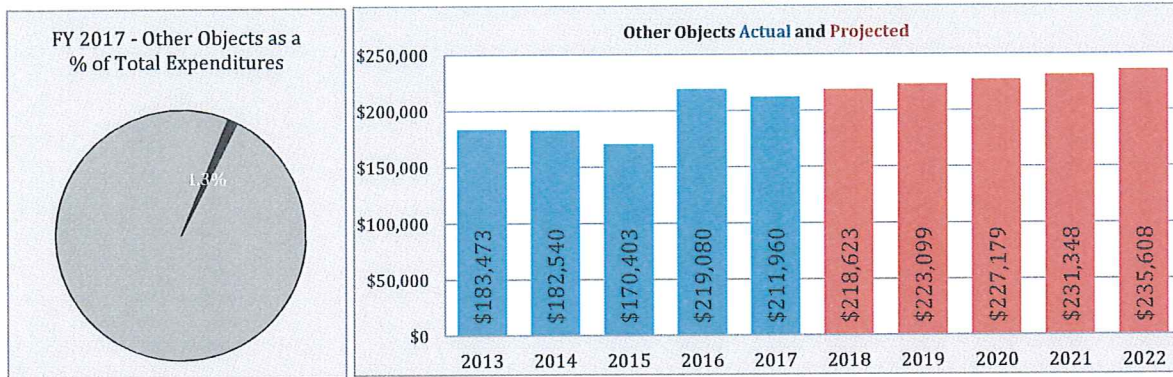


The district currently has no general fund debt obligations.



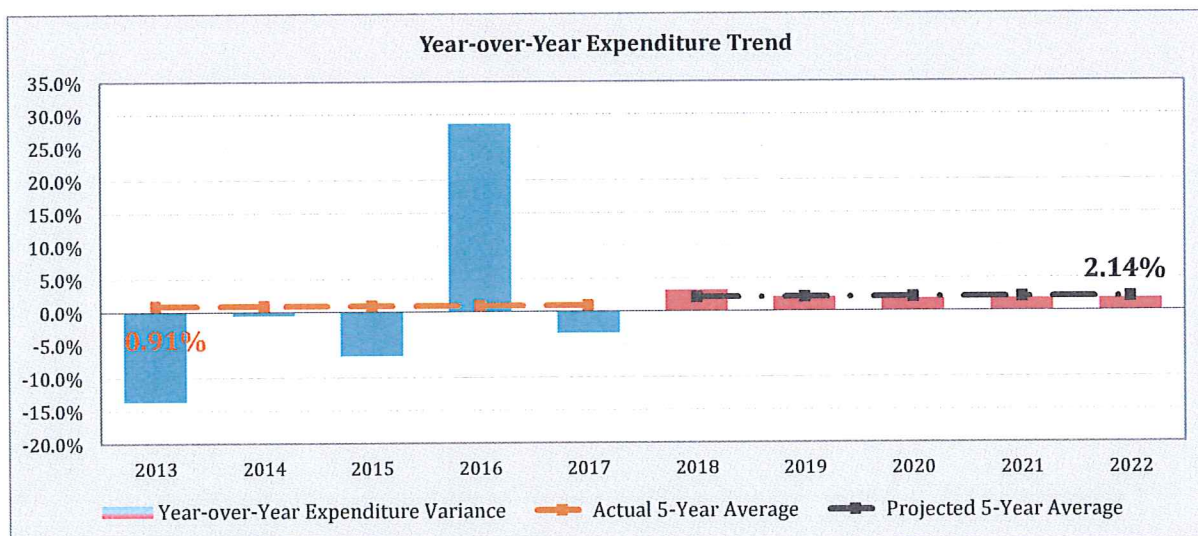
4.300 - Other Objects

Primary components for this expenditure line are membership dues and fees, ESC contract deductions, County Auditor/Treasurer fees, audit expenses, and election expenses.



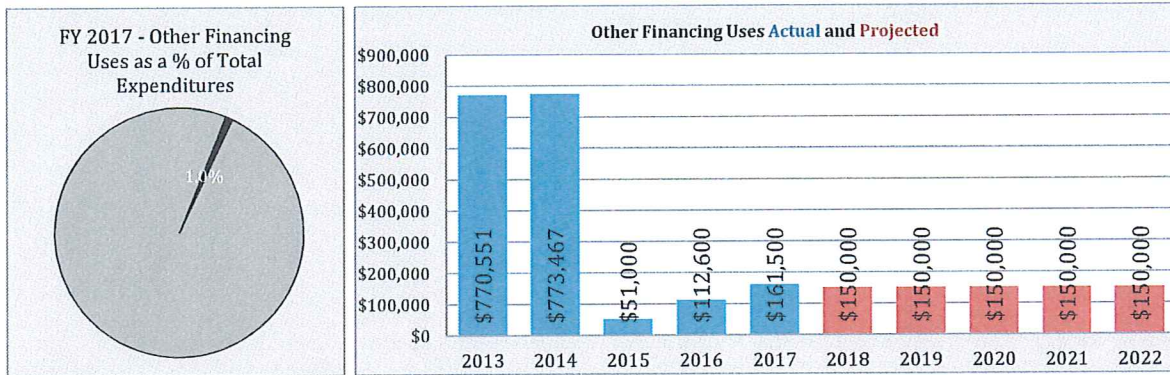
Other object expenditures include services purchased through the County Educational Service Center, County Auditor and Treasurer fees, bank charges, and dues/fees.

County Auditor and Treasurer fees represent the largest component of this expenditure line item at 55%, and totaled \$120,172 in FY17. This 2017 level serves as the basis for FY18 and beyond with 2% annual growth.

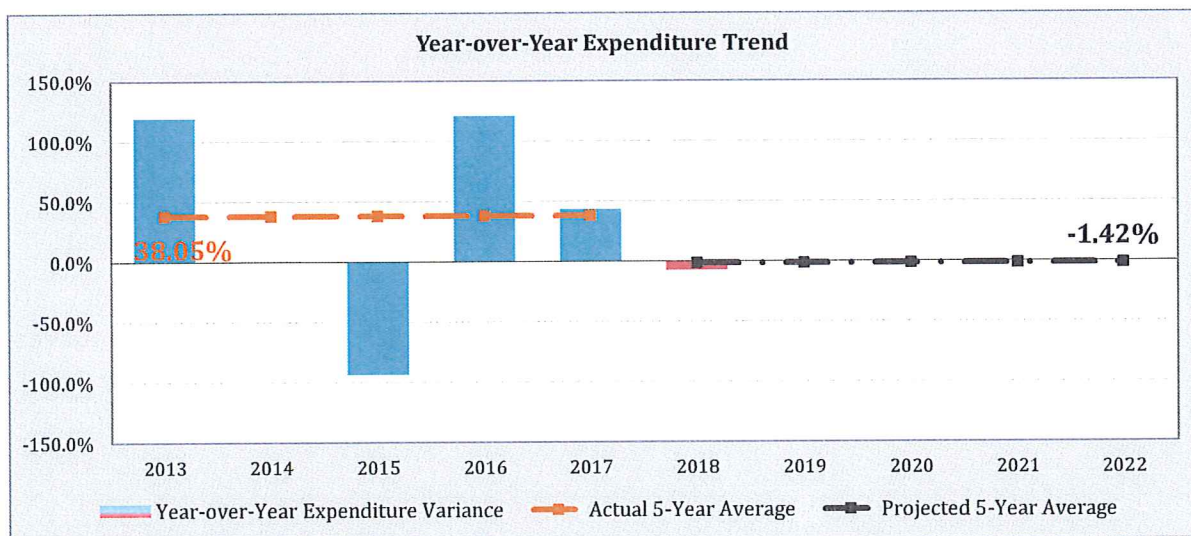


5.040 - Total Other Financing Uses

Operating transfers-out, advances out to other funds, and all other general fund financing uses.



Other uses includes items such as transfers and advances to other funds. FY16 included a temporary advance of \$112,600 to the other funds and FY17 included a temporary advance of \$165,000. For FY18 through FY22, advances are modeled at \$150,000 annually.



Forecast Compare

Comparison of Previous Forecast Amounts to Current Forecasted Numbers
F.Y. 2018

		Column A	Column B	Column C	Column D
		Previous Forecast Amounts For F.Y. 2018 Prepared on: 10/17/2017	Current Forecast Amounts For F.Y. 2018 Prepared on: 5/4/2018	Dollar Difference Between Previous and Current	Percent Difference Between Previous and Current
Revenue:					
1	Real Estate & Property Allocation	\$7,569,521	\$7,728,960	\$159,438	2.1%
2	Public Utility Personal Property	\$874,171	\$1,055,894	\$181,723	20.8%
3	Income Tax	\$0	\$0	\$0	n/a
4	State Foundation Restricted & Unrestricted	\$7,282,310	\$7,231,759	-\$50,551	-0.7%
5	Other Revenue	\$2,860,368	\$3,068,630	\$208,262	7.3%
6	Other Non Operating Revenue	\$166,500	\$173,459	\$6,959	4.2%
7	Total Revenue	\$18,752,871	\$19,258,702	\$505,831	2.7%
Expenditures:					
8	Salaries	\$9,233,855	\$9,217,783	-\$16,072	-0.2%
9	Fringe Benefits	\$3,695,276	\$3,632,771	-\$62,505	-1.7%
10	Purchased Services	\$2,883,318	\$2,771,097	-\$112,220	-3.9%
11	Supplies, Debt, Capital Outlay & Other	\$1,056,067	\$965,743	-\$90,324	-8.6%
12	Other Non Operating Expenditures	\$50,000	\$150,000	\$100,000	200.0%
13	Total Expenditures	\$16,918,516	\$16,737,395	-\$181,121	-1.1%
14	Revenue Over/(Under) Expenditures	\$1,834,354	\$2,521,307	\$686,953	4.1%*
15	Ending Cash Balance	\$9,626,988	\$10,313,941	\$686,953	4.1%*

*Percentage expressed in terms of total expenditures

Revenue Projections: Overall revenue projections are 2.7% higher than the amount projected in the forecast released in October 2017.

1. Other revenue projections represented the largest increase since October 2017, due to a large increase in open enrollment students for the current school year, as well as, increases in other tuition payments and an increase in anticipated Medicaid reimbursements.

2. Real Estate Revenue - As a result of higher than anticipated increases in property values from the triennial update and the timing of when property owners paid their taxes due to changes in the tax law, real estate tax revenue came in 2.1% over the amount projected in October.

Expenditure Projections are 1.1% less than the amount projected in the October 2017 forecast. This was primarily caused by reductions in charter school expenses and lower than anticipated capital outlay expenditure levels. In addition, the district increased the anticipated advances out (other non operating expenses) of the General Fund at the end of FY18 from \$50,000 to \$150,000.

Buckeye Local Schools - Ashtabula County

Fiscal Year:	Actual	FORECASTED				
	2017	2018	2019	2020	2021	2022
Revenue:						
1.010 - General Property Tax (Real Estate)	4,748,900	4,988,367	4,748,305	4,847,967	4,867,641	4,884,067
1.020 - Public Utility Personal Property	902,486	1,055,894	1,250,287	1,287,945	1,320,502	1,353,060
1.030 - Income Tax	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	6,786,338	6,933,877	7,063,965	7,227,711	7,381,133	7,604,842
1.040 - Restricted Grants-in-Aid	286,733	297,882	299,284	299,204	299,124	297,920
1.045 - Restricted Federal Grants - SFSF	-	-	-	-	-	-
1.050 - Property Tax Allocation	2,884,957	2,740,593	2,604,045	2,464,280	2,326,809	2,189,308
1.060 - All Other Operating Revenues	2,342,789	3,068,630	2,829,978	2,869,631	2,915,897	2,962,455
1.070 - Total Revenue	17,952,203	19,085,243	18,795,864	18,996,738	19,111,106	19,291,652
Other Financing Sources:						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-
2.050 - Advances-In	112,600	161,500	150,000	150,000	150,000	150,000
2.060 - All Other Financing Sources	6,553	11,959	5,000	5,000	5,000	5,000
2.070 - Total Other Financing Sources	119,153	173,459	155,000	155,000	155,000	155,000
2.080 - Total Rev & Other Sources	18,071,356	19,258,702	18,950,864	19,151,738	19,266,106	19,446,652
Expenditures:						
3.010 - Personnel Services	9,076,066	9,217,783	9,560,182	9,765,825	9,979,080	10,196,992
3.020 - Employee Benefits	3,671,720	3,632,771	3,858,575	4,087,535	4,333,243	4,596,519
3.030 - Purchased Services	2,807,472	2,771,097	3,112,100	3,194,616	3,279,451	3,366,448
3.040 - Supplies and Materials	398,617	532,334	511,852	500,086	509,774	519,644
3.050 - Capital Outlay	208,402	214,786	228,997	228,997	228,997	228,997
3.060 - Intergovernmental	-	-	-	-	-	-
Debt Service:						
4.010 - Principal-All Years	-	-	-	-	-	-
4.020 - Principal - Notes	-	-	-	-	-	-
4.030 - Principal - State Loans	-	-	-	-	-	-
4.040 - Principal - State Advances	-	-	-	-	-	-
4.050 - Principal - HB264 Loan	-	-	-	-	-	-
4.055 - Principal - Other	-	-	-	-	-	-
4.060 - Interest and Fiscal Charges	-	-	-	-	-	-
4.300 - Other Objects	211,960	218,623	223,099	227,179	231,348	235,608
4.500 - Total Expenditures	16,374,237	16,587,395	17,494,805	18,004,237	18,561,894	19,144,209
Other Financing Uses						
5.010 - Operating Transfers-Out	-	-	-	-	-	-
5.020 - Advances-Out	161,500	150,000	150,000	150,000	150,000	150,000
5.030 - All Other Financing Uses	-	-	-	-	-	-
5.040 - Total Other Financing Uses	161,500	150,000	150,000	150,000	150,000	150,000
5.050 - Total Exp and Other Financing Uses	16,535,737	16,737,395	17,644,805	18,154,237	18,711,894	19,294,209
6.010 - Excess of Rev Over/(Under) Exp	1,535,619	2,521,307	1,306,058	997,500	554,212	152,443
7.010 - Cash Balance July 1 (No Levies)	6,257,015	7,792,634	10,313,941	11,619,999	12,617,499	13,171,712
7.020 - Cash Balance June 30 (No Levies)	7,792,634	10,313,941	11,619,999	12,617,499	13,171,712	13,324,155
8.010 - Estimated Encumbrances June 30	320,000	320,000	320,000	320,000	320,000	320,000
9.080 - Reservations Subtotal	-	-	-	-	-	-
10.010 - Fund Bal June 30 for Cert of App	7,472,634	9,993,941	11,299,999	12,297,499	12,851,712	13,004,155
Rev from Replacement/Renewal Levies						
11.010 & 11.020 - Income & Property Tax-Renewal	-	-	-	-	-	-
11.030 - Cumulative Balance of Levies	-	-	-	-	-	-
12.010 - Fund Bal June 30 for Cert of Obligations	7,472,634	9,993,941	11,299,999	12,297,499	12,851,712	13,004,155
Revenue from New Levies						
13.010 & 13.020 - Income & Property Tax-New	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	7,472,634	9,993,941	11,299,999	12,297,499	12,851,712	13,004,155



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SERVICE AGREEMENT

This Agreement is made between Healthcare Process Consulting, Inc. (HPC) and **Buckeye Local SD** (known as DISTRICT) for the purpose of HPC assisting DISTRICT in managing DISTRICT's Ohio Medicaid School Program ("OMSP"), in order to procure Federal Medicaid reimbursement for Medicaid eligible services provided by DISTRICT. Such reimbursement is received through the State of Ohio Medicaid Agency via the OMSP, contingent upon the DISTRICT obtaining and maintaining its OMSP Provider status from the STATE OF OHIO MEDICAID AGENCY. In assisting the DISTRICT in procuring reimbursements for these services, HPC shall provide the services outlined below:

I. DEFINITIONS

- **AFFORDABLE CARE ACT (ACA section 6401)**: The Federal law that set forth the state of Ohio Medicaid policy for ordering, referring and prescribing provider's requirement to be an enrolled Medicaid provider to permit Medicaid reimbursements.
- **Claim Record**: An OMSP Service Record of eligible services provided to a Medicaid eligible student that is converted into a HIPAA-compliant medical claim record.
- **EDU-DOC®**: The proprietary automated and web-based service documentation system owned and provided to HPC clients for use while under an OMSP service contract with HPC.
- **Electronic Signature (e-signature)**: The legal signature of the service providers utilized to comply with program documentation requirements, in lieu of hard copy signatures on paper. E-signature is obtained from the DISTRICT's Medicaid program providers during the service documentation process.
- **Indirect Cost Report**: ODE's indirect cost recovery plan allows local school districts to calculate the unrestricted rate to be used only in conjunction with the OMSP. The approved unrestricted rate will be applied on the Cost Report as a mechanism that will allow partial recovery of fiscal costs associated with the Treasurer and Human Resources Offices. It is the ratio of total allowable indirect costs to direct costs. This is an annual, but optional report.
- **Medicaid Cost Report Agreed upon Procedures (AUP)**: A Medicaid cost report "AUP" is an annual accounting review process developed by ODE, and required by OMSP regulations, as a component of the Medicaid cost report process. The DISTRICT is required to contract with an independent accounting firm to review the cost report for compliance with the AUP procedures, and prior to submission to ODE.
- **Medicaid Cost Report**: An OMSP required financial report completed annually by all participating Medicaid Providers. The report documents the actual costs the OMSP Provider incurs for their Medicaid eligible services. This report serves as the basis for THE STATE OF OHIO MEDICAID AGENCY to settle the cost of eligible services, as compared to the reimbursements already paid by THE STATE OF OHIO MEDICAID AGENCY. Determinations are made by the state and reported to participating OMSP providers to comply with the findings (payback or positive settlement/reimbursement).
- **Medicaid Eligibility Rate (MER)**: The MER identifies the number of students that are Medicaid Eligible compared to total students within the provider's district. The MER matches all students regardless if they have an IEP. This is an annual process overseen by the STATE OF OHIO MEDICAID AGENCY.

- **ODE:** The Ohio Department of Education. ODE is responsible for administering OMSP.
- **Ohio Department of Medicaid (ODM):** The state Agency responsible directly for the overall OMSP program and are responsible for paying OMSP service claims to the OMSP participants.
- **OMSP Program Audit:** The OMSP audit is one that would be conducted by either the State or Federal Medicaid agency to evaluate the DISTRICT's compliance with all OMSP regulations. These audits are randomly performed by either Medicaid agency and compliance with the process is mandatory if the DISTRICT should be selected. This type of audit should not be confused with the annual AUP audit as referenced in section M below.
- **OMSP Service Records:** Data records created by the DISTRICT's providers on HPC's EDU-DOC® service documentation system that store the eligible OMSP services that the providers delivered to students.
- **OMSP:** The Ohio Medicaid School Program
- **ORP Policy:** The ordering, referring or prescribing provider policy under federal law (Section 455.410(b)) that states: "The state Medicaid Agency must require all ordering, referring physicians or other professionals providing services under the State plan, or under a waiver of the plan, to be enrolled as participating providers. In Ohio, the related policy is described in OAC 5160-1-17.9.
- **Random Moment Time Study (RMTS):** The RMTS is a mandatory component of OMSP that provides a mechanism for providers to document time spent on services and activities during the school day. The RMTS data is utilized in the annual Medicaid cost report to determine the allowable eligible costs for reimbursement.
- **Trading Partner:** A trading partner, as defined in the Ohio Administrative Code (OAC) 5101:3-1-20 Electronic data interchange (EDI) trading partner definitions and criteria to enroll as an EDI trading partner, is a covered entity (CE) that submits/receives electronic transactions in its role as an eligible provider for purposes directly related to the administration or provision of medical assistance provided under a public assistance program.

II. MEDICAID PROGRAM OPERATIONS SERVICES

A. HPC will coordinate all activities required to manage the daily operations of the OMSP for DISTRICT to secure Medicaid reimbursements from STATE OF OHIO MEDICAID AGENCY, including the following:

1. USE OF HPC PROPRIETARY DOCUMENTATION SYSTEM:

HPC will make available for use by DISTRICT providers the HPC proprietary web-based service documentation system known as EDU-DOC® at the address of www.hpcohio.com to document eligible services provided to DISTRICT students;

2. DOCUMENTATION, COLLECTION AND REVIEW PROCESS:

Collection, review and analysis of all service documentation maintained on EDU-DOC® for compliance with OMSP rules and for the purposes of claims submission and reimbursement from ODM;

3. DATA CONVERSION AND CLAIMS SUBMISSION PROCESS:

HPC will convert the OMSP Service Records from the data in EDU-DOC® system into HIPAA compliant claim records in the ANSI 837 data format. The OMSP claims will be submitted for payment electronically monthly, except in the event of extenuating circumstances out of HPC's control (state system changes or updates) in accordance with the STATE OF OHIO MEDICAID AGENCY processing procedures, and subject to HPC maintaining the status of a "Trading Partner" with the STATE OF OHIO MEDICAID AGENCY. HPC will submit the final claim records that have passed the audit process (defined under Administrative Services section of this contract) to STATE OF OHIO MEDICAID AGENCY on a monthly schedule, unless DISTRICT staff does not provide OMSP Service Records by the established deadlines. In the latter case, HPC is not obligated to meet the deadline, if the OMSP Service Records are received after the DISTRICT deadline date, but commits to processing any eligible claims to the state with the next available processing cycle, unless the claims are expired because they exceed the state deadline for claims processing;

4. CLAIMS REVIEW PROCESS:

HPC will review all rejected claims for errors, and resubmission of eligible erred and denied claims, in accordance with the ANSI 835 reconciliation process outlined by the STATE OF OHIO MEDICAID AGENCY;

5. TRADING PARTNER:

HPC will serve as the official STATE OF OHIO MEDICAID AGENCY Trading Partner for the DISTRICT in order to permit the processing of electronic medical claims.

B. HPC will coordinate the process of obtaining and maintaining Medicaid recipient numbers through their own computer software capabilities. This effort shall be done in collaboration with the DISTRICT Information Technology Department (or A-site), who will supply the necessary student demographic data to HPC during the year as needed. Subsequent to receipt of the newly identified Medicaid-eligible students, HPC will identify all eligible services delivered within the past 365 days and submit those claims to STATE OF OHIO MEDICAID AGENCY for payment.

C. HPC will provide a daily ongoing "Help Line" service for professional providers to use to answer computer system questions, clinical documentation questions, or resolve problems. The call center service is available **Monday through Friday from 8:30 AM to 4:30 PM**. In addition to the call center phone line, HPC has an e-mail address (edudoc@hpcoh.com) for questions and the response time is within 24 hours during normal business hours, with the exception of all legal holidays and school breaks.

D. HPC will assist the DISTRICT in the completion of the federally required Medicaid Cost Report on an annual basis, with the DISTRICT'S Treasurer/CFO's staff, in accordance with all state and federal requirements and procedures for such, including the state's official Medicaid Program Cost Report Guidelines/Instructions, within the established timeframe. HPC will also assist the DISTRICT with the state required "AUP" guidelines of the Medicaid Cost Report as part of the entire process. All duties to be performed by HPC in this regard include:

1. Collection, review, analysis and compilation of the following to complete the workbook
 - Earnings register of district providers participating in OMSP
 - All contracted service invoices for non-district providers
 - Confirm costs are not paid by another federal program i.e. Title VI b
 - Verification of RMTS quarters for each employee
 - Transfer of MER data provided by State Medicaid Agency
 - Confirm all costs fall within the cost report period
2. Submission of information/files to accounting firms per agreed upon procedures
 - Paid Claim File
 - RMTS provider lists
 - RMTS completed moments
 - Completed workbook and all supporting documentation received from DISTRICT

E. HPC will assist the DISTRICT in the completion of the State's ODE Indirect Cost report on an annual basis, with regards to obtaining the unrestricted rate to be used solely on the OMSP Cost Report including the following duties:

- Completion of the indirect cost workbook based on the financial data received from the DISTRICT

F. HPC will not knowingly process incomplete, inaccurate, or ineligible OMSP service documentation. The DISTRICT management and their service providers are ultimately responsible for documenting in compliance with OMSP Rules and Regulations, (as posted on the ODE website and listed in Ohio Administrative Code 5101:3-35 Medicaid School Program) and in accordance with their professional practice standards, and state licensing board regulations. If HPC learns of any program non-compliance issues the District's management will be notified in writing immediately. Additionally, HPC will suspend any further claim submission until the non-compliant condition is satisfactorily resolved by the District.

III. AUDITING OF OMSP SERVICE RECORDS

- A. OMSP Service Records will be audited using the following methods: pre-defined computer system edits, manual review of service documentation with case notes, and for any documentation failing computer system edits.
- B. OMSP Service Records identified as erred or incomplete during the audit process, referenced in "A" above, will be returned electronically to the DISTRICT's providers daily for correction and re-submission. HPC's Auditing staff will problem solve with providers as needed to accomplish this task via the phone or e-mail communication. DISTRICT providers are responsible for correcting and returning erred or incomplete service documentation upon receipt for final processing by HPC. On a monthly basis HPC will provide a summary report identifying those providers who continue to have outstanding erred or incomplete service documentation. The DISTRICT is responsible for obtaining compliance from these providers to submit the outstanding service documentation for claims processing.

IV. ADMINISTRATIVE/CONSULTING/ADVISORY SERVICES

- A. HPC will provide OMSP Program training on eligible services, program requirements, the EDU-DOC® service documentation system, and RMTS requirements. Training is conducted for group and/or individual training in several different formats, as follows: 1. Training videos: web based subject training videos accessible through HPC's EDU-DOC® system website, or 2. individual provider training over the phone by an HPC trainer; and/or 3. group initial or refresher training as needed at the DISTRICT site. DISTRICT must provide the training facilities needed for the training program, including individual computer access for the on-line documentation system training. HPC will provide and maintain all training materials for all eligible DISTRICT providers participating in OMSP.
- B. HPC will provide an ongoing service documentation tracking system to monitor the provider's compliance with services documentation requirements monthly. The monitoring reports are available to assigned management staff through the EDU-DOC® Administrative module (on-line) on an ongoing basis. Additionally, HPC will e-mail reports to the designated DISTRICT management staff monthly. The two reports are as follows:
- Outstanding Services Documentation: shows which providers have not documented for any given month
 - Provider Activity Report: provides the number of encounters documented for each month during the school year.
 - Summary of Outstanding Documentation: provides a summary of any incomplete items that the provider needs to resolve; returned encounters, outstanding evaluations, and 90-day progress

The DISTRICT is responsible for ensuring the providers comply with the OMSP documentation submission expectations to support the related Medicaid reimbursements.

- C. HPC will develop and maintain an OMSP *on-line training manual* for the providers to be accessible to all participating OMSP providers under documents and links in the Edu-Doc® system.
- D. HPC will assist the DISTRICT with any OMSP program audits to the extent required.
- E. HPC will verify the current professional/medical licensure for all DISTRICT staff that participates in the DISTRICT'S Medicaid program on an ongoing basis. DISTRICT retains ultimate responsibility for assuring that their providers hold the requisite credentials mandated by state law and the OMSP, initially upon hire, and on an ongoing basis. *HPC will not knowingly submit claims for DISTRICT providers who do not meet the OMSP licensing requirements and will notify the DISTRICT of any staff found to be non-compliant with the licensing requirements.*

F. HPC will serve as the DISTRICT'S RMTS Coordinator for the OMSP. In that capacity, HPC will comply with the RMTS time study requirements as established by ODE including the following:

- o Submit OSMP provider list to UMASS (ODE RMTS vendor) each quarter
- o Contact OMSP provider on outstanding moments after 48 hours
- o Notifying DISTRICT assigned management of when an OMSP provider is non-compliant in responding to a moment after 72 hours
- o Verify OMSP provider e-mail address
- o Contact UMASS when providers are on leave of absence, left the district or retired

G. HPC will provide the DISTRICT with access to its administrative software module for both:

1. The **Parent Consent tracking system** to utilize in tracking/maintaining the required parent consent documents for billing; and 2.) the **ORP tracking and reporting system** to manage the service referral requirements of the Federal and State Medicaid Program's ORP policy. The policy requires therapy referrals for all Medicaid eligible students receiving OT, PT, Speech/language therapies or Audiology services that the district seeks Medicaid reimbursement.

V. MANAGEMENT REPORTING SERVICES

A. Development and provision of various on-line reports to the appropriate DISTRICT management, available on HPC's EDU-DOC® Administration module, which include:

1. Case Load report
2. Detailed and basic student encounter reports
3. Print Referrals
4. Parental Consent
5. Provider Activity

B. HPC distributes the following reports to district assigned management via e-mail on a monthly basis:

1. Provider OMSP Documentation Compliance Report
2. Provider OMSP Activity Report
3. Provider Summary of Outstanding Documentation

VI. DUTIES AND OBLIGATIONS OF DISTRICT

DISTRICT shall perform the following duties and obligations during the term of this Agreement and any renewal thereof:

A. DISTRICT is responsible for ***initially obtaining and maintaining (5-year renewal process) its Ohio Medicaid Provider Agreement*** with the STATE MEDICAID AGENCY, in accordance with the OMSP Regulations, necessary to receive federal Medicaid reimbursements for eligible services through the state Medicaid Agency.

B. DISTRICT shall provide, or cause to be provided, certain Medicaid eligible services to eligible individuals in order to participate in the OMSP program which this agreement serves to support.

C. DISTRICT shall provide such services (section B above), or cause such services to be provided, in accordance with all federal, state and local statutes, ordinances, laws, rules, regulations and orders, applicable to providing certain Medicaid services to eligible individuals. Such federal, state and local statutes, ordinances, laws, rules, regulations and orders, shall include, without limitation, federal laws and regulations concerning discrimination in providing such services; Medicaid, third party payers or other funding bodies' rules and regulations; compliance with state licensure laws; ODE, and the STATE OF OHIO MEDICAID AGENCY and DISTRICT policy; and specific OMSP rules and regulations concerning accreditation, provider licensure, and program certification. **Please note: DISTRICT completion of individual background checks for all Medicaid program participants is required by federal and state Medicaid program rules.**

D. DISTRICT OMSP service providers shall document eligible services into HPC's EDU-DOC® computer system for all the OMSP Medicaid-eligible services provided to their assigned students within the established documentation deadlines. The service document deadline is always on the first Monday of each month during the school year, to permit the submission of eligible claim records to the STATE MEDICAID AGENCY during the current billing cycle. OMSP documentation received by HPC after the deadline will be processed in order of receipt, but HPC cannot guarantee that they will be processed during the current billing cycle.

E. District is responsible for providing and maintaining all computer hardware and software (with current technology, including current internet browsers), compatible with the HPC Edu-Doc system for their provider staff to utilize when documenting OMSP services.

F. DISTRICT is solely responsible for obtaining their service provider's compliance with all documentation responsibilities on a timely basis, to permit the Medicaid Program reimbursements as expected by the DISTRICT, including:

- All service documentation provided for eligible students receiving eligible services, in order to submit claims for Medicaid reimbursement
- Mandatory 90 Day Progress Notes during the school service year (required by OMSP). If preferred, the DISTRICT can elect to sign a waiver to not participate in the HPC system (EDU-DOC®) documentation feature that ensures the required documentation is obtained/maintained by the DISTRICT. However, if not utilizing this method of documenting the 90 day notes, the DISTRICT must adopt another method to ensure this requirement is fully met or risk reimbursement paybacks on a program audit.

G. DISTRICT shall maintain and store their electronic OMSP documentation records, as provided to them by HPC, and all supporting back-up documentation required by OMSP (e.g., IEP, ETR, Case Notes and related documents) in accordance with OMSP and federal Medicaid regulations, which is for a period of seven years from the date of receipt of payment, or for six years after any initiated audit is completed and adjudicated, whichever is longer.

H. DISTRICT is responsible for providing HPC with a computer file of student directory information that includes, names, birth dates, addresses, IEP service dates and school identification numbers of all students in the DISTRICT on at least a quarterly basis (or more frequently as needed), which will be solely utilized to set up and maintain the billing database, which must be completed to permit HPC to process any claims for the DISTRICT.

I. DISTRICT is responsible for ensuring that all DISTRICT providers sign and initial any hardcopy documentation forms in a manner directed by OMSP regulations on a timely basis, where hard copy forms are utilized rather than electronic records with electronic signatures.

J. DISTRICT is responsible for providing HPC with a current and complete list of their OMSP providers on an ongoing basis, including their full legal names, title, professional specialty, and their DISTRICT e-mail address. As provider staff leave the DISTRICT, temporarily or permanently, DISTRICT is responsible for notifying HPC promptly to permit updating of system passwords, tracking documentation, and related service documentation submission requirements.

K. DISTRICT is responsible for complying with all RMTS requirements for OMSP, including the provision of submitting the required information to the state's RMTS vendor (UMASS), as specified by ODE and the vendor, and on the exact schedule established by them. Additionally, DISTRICT will ensure provider compliance with all RMTS deadlines for submission of required information necessary to continue billing MEDICAID each quarter. The information will be provided via the DISTRICT'S Time Study Coordinator (HPC), and through the DISTRICT'S participation in the required Time Study process, as outlined by ODE and STATE OF OHIO MEDICAID AGENCY for the OMSP.

L. DISTRICT is responsible for scheduling and providing the facilities for all program and computer training sessions with HPC and ensuring that the necessary DISTRICT providers attend the training sessions in a timely manner. Additionally, DISTRICT must record provider attendance at all training sessions conducted by HPC and maintain those records for future audit.

M. DISTRICT is responsible for contracting with an outside professional accounting firm to conduct their required annual Medicaid Cost Report AUP process. The payment of the fees to the accounting firm to complete this process is the financial and contractual responsibility of the DISTRICT, as the Medicaid vendor must be completely neutral from the process to ensure its integrity. All necessary data collection requirements requested by the accounting firm to complete the process are the sole responsibility of the DISTRICT.

N. DISTRICT is responsible for ensuring that only qualified Ohio Medicaid enrolled provider(s) complete all required therapy service referrals in accordance with the Ohio Medicaid ordering, referring or prescribing provider policy (known as ORP policy) for such, to seek and accept Medicaid reimbursements for nursing services, occupational therapy, physical therapy, speech/language therapy or audiology services. Referrals are NOT required for evaluation and assessment services for any of the eligible service areas.

O. DISTRICT is responsible for compliance with the FERPA laws governing parental consent requirements for billing the Medicaid program for eligible medical services. DISTRICT must obtain the "once per lifetime" consent required and the annual notification of parent's rights AND maintain this documentation via the related EDU-DOC® system "Administrative Portal" on an ongoing basis to store the information on students whose parents have provided consent, or not. This system MUST be maintained by the DISTRICT on an ongoing basis during the school year because it provides the links to the billing system where determination of claim eligibility provides the eligible claims to be submitted for payment. HPC is NOT responsible for obtaining these parental consents or providing the annual notifications of FERPA rights to parents, or for updating the administrative system to store and track parental consent documentation.

VII. DISCLAIMERS and HOLD HARMLESS

A. The DISTRICT retains all responsibility for the cost report data provided to HPC to complete the OMSP Cost Report, and as such, holds HPC harmless for any consequences (financial or other) to the DISTRICT for data that was incomplete, inaccurate, not collected or reported within the cost report guidelines, and thus could result in audit findings and/or related financial paybacks of previously paid reimbursements. Furthermore, the DISTRICT is responsible for assuring that if other federal funds (i.e. Title funds, VI-B funds, etc.) are utilized to directly pay for Medicaid eligible services, that they report the use of those funds on the federal OMSP Medicaid Cost Report, so that they are not paid twice through federal funding sources. The DISTRICT is solely responsible for compliance with federal fund reporting, in accordance with the OMSP Cost Report guidelines, and any federal requirements for acceptance of federal funds, and including any reimbursement paybacks requested from the Federal Medicaid Program if DISTRICT is found to have been overpaid.

B. The DISTRICT retains all responsibility for any state/federal financial paybacks of Medicaid reimbursements received by DISTRICT for the circumstances of overpayments in the annual cost report settlement process; or for state or federal program audit findings due to program documentation non-compliance; for inaccurate, incomplete or non-disclosed financial information necessary to complete the Medicaid Cost Report and Indirect Rate Report on a timely basis; or other reason specified by the Federal Medicaid Program related to the performance of district required functions/duties. DISTRICT holds HPC harmless for any reimbursement paybacks, fines or program suspension imposed on DISTRICT under these circumstances.

C. DISTRICT is responsible for ensuring that its OMSP providers document only eligible services in accordance with OMSP regulations (as posted on the ODE website) and submit the documentation to HPC, on a mutually agreed upon monthly deadline, for claims processing. HPC is not responsible for ineligible claims, unrealized Medicaid reimbursements, under-documentation/under-billing of service units or reimbursement paybacks due to non-compliance with program regulations, including non-compliance with OMSP documentation requirements, non-compliance with time study requirements, and including insufficient documentation/submission of eligible service documentation and related service progress reports by DISTRICTS' provider staff. Since the fees charged by HPC are flat, fee-for-service based (not percentage of revenue based), unrealized reimbursements due to provider non-participation, non-compliance, or late submissions of service documentation, are the responsibility of the DISTRICT, and therefore, not cause for fee reductions due to lower than expected reimbursements from OMSP.

D. DISTRICT is responsible for ensuring that all OMSP required supporting documentation, such as, but not limited to, student attendance records, case notes related to the service provided, Evaluation Team Report (ETR), Individualized Education Plans and all evaluation/testing reports are current, signed, dated, and available for audit, and fully support submitted OMSP service claims. DISTRICT holds HPC harmless for any audit findings and/or related payback of funds imposed on DISTRICT due to DISTRICTS' non-compliance and/or errors with OMSP documentation requirements.

E. DISTRICT is responsible for insuring that its OMSP service providers hold the requisite education, medical/professional licensure credentials, and are current with all licensing and certification requirements, and are compliant with licensing boards standards for documentation and professional standards of practice in accordance with state of Ohio requirements and in accordance with OMSP requirements, upon hiring and/or contracting for services, to participate in the program and receive federal Medicaid reimbursements for the eligible services DISTRICT sought reimbursement for. Upon notification of non-compliance with licensing, education, or other certification/license requirements, DISTRICT is responsible for taking necessary action to prevent the unqualified providers from submitting claims for Medicaid reimbursement. DISTRICT holds HPC harmless for any audit finding or reimbursement payback imposed on DISTRICT for unlicensed providers.

VIII. Vendor Obligations

- A. HPC shall comply with the requirements of 45 CFR 164.504(e) (1) for safeguarding and limiting access to information concerning beneficiaries.
- B. HPC will comply with all AUP requirements for the annual Medicaid Cost Report completion, including allowing the representatives of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor's books, documents and records.
- C. HPC acknowledges to the DISTRICT that the neither the corporation or its principles are not suspended or debarred.

IX. ATTESTATION

The DISTRICT hereby acknowledges and represents to HPC that its appropriate staff has reviewed, understood, and implemented all Regulations, guidelines, and standard procedures affecting the operation of the OMSP, represented by the DISTRICT authorized signature/approval in section XI below. The DISTRICT shall be solely responsible for its compliance, and the compliance of its providers, with all such Regulations, guidelines, and standard procedures, and hereby holds HPC harmless from and against any expense or liability for any failure so to comply.

X. TERMS AND COMPENSATION

A. **OPTION 1** ☒ Check here if choosing this option

The term of this Agreement shall be for one year, commencing on July 1, 2018 and ending on June 30, 2019, both dates inclusive. As compensation for services provided to DISTRICT by HPC, the DISTRICT shall pay HPC a fee of **\$11,500.00**. HPC will invoice DISTRICT quarterly. Renewal and/or amendments of this Agreement can be made upon mutual agreement of both parties prior to its expiration.

B. **OPTION 2** ☐ Check here if choosing this option

The term of this Agreement shall be for three years, commencing on July 1, 2018 and ending on June 30, 2021, both dates inclusive. As compensation for services provided to DISTRICT by HPC, the DISTRICT shall pay HPC an annual fee of **\$11,500.00**. HPC will invoice DISTRICT quarterly. Renewal and/or amendments of this Agreement can be made upon mutual agreement of both parties prior to its expiration.

X. TERMINATION

This Agreement may be terminated by either party prior to its expiration date if there is a material breach of contract by the other, in which case the non-breaching party must notify the breaching party in writing of the actual breach and provide 30 days to correct the cause of the breach. If the breaching party does not correct that breach, the contract can be terminated without liability by the non-breaching party.

XI. APPROVALS



Karen Bresky
President,
Healthcare Process Consulting, Inc.
Date: April 6, 2018

Superintendent or Treasurer/CFO
Buckeye Local SD

Date: _____

2018 Edgewood High School Graduating Class*

Austin John Michael Aldridge
 Hunter Michael Allen
 David Arthur Amsdell
 Lynzey Alexis Balcomb
 Michelle Leigh Barido
 Yousef Muhanad Bazyan
 Kayla Rebekah Bertholf
 Dylan Ronald Bowers
 Kevin Gregory Brady
 Hailey Renae Brecker
 Jasmine Abriana Brickell
 Breana Nichole Marie Brown
 Paul James Brunell
 Alexandra Gabrielle Burnham
 Emily Janell Callaghan
 Abby Nicole Carlson
 Savannah Marie Caruso
 Shiloe Rachell Cole
 Joseph Russell Corlew
 Ta-Tyawna Divine Coy
 Julia Alexis Culver
 Michael Austin Daye
 Kayla Marie DeGeorge
 Mikalynn Ann Derylak
 Faythe Kealey Diemer
 Donald Aaron Dietz
 Tannir Ian Dobson
 Trent Daniel Dufour
 Allie Nicole Eggleston
 Cassie Lynn Eggleston
 Claire Jennings ChunZhuang Eidens
 Kurt Joseph James Ekensten
 Kenya Caprice English
 Jacob Rhoda Evans
 Caitlyn Jean Falke
 Eric George Ferl
 Alexander Michael Flanders
 Savannah Marie Flick
 Sophia Claire Flick
 Emily Marie Green
 Hunter Joseph Griffith
 Darian Candice Gustafson
 Zachary Thomas Hall

Devin Leland Hanna
 Stephen Robert Hanzelka
 Jordan Anthony Lee Hare
 Connor Dalton Headley
 Austin Kyle Henry
 Mackenzie Elizabeth Herman
 Cory William Herron
 Cassie Rae Hill
 Jeremy Leonard Waters Hipps
 Elizabeth Renee Holden
 Raymond E Holton
 Paige Cherry Houser
 Robert Duane Houser
 Andrew Thomas Hull
 Abagale Elysabeth Ibarra-Allshouse
 Jenna Jean Johnson
 Joseph Lee Johnson
 Molly Frances Johnston
 Hunter Lynn Kaydo
 Joseph Shivaanan Marajh Kemp
 Michael Todd Klugh
 Christopher Tod Kuscsik
 Hannah Irene Laird
 Liam Stetson Levetto
 Matthew Michael Lilja
 Emily Grace Lipps
 Ryan Alexander Maki
 Alexander James Marshall
 Sara Elizabeth Martin
 Lacee Jane McAfee
 William Jeffrey McNutt
 Mark Austin Meyers
 Dakota Cheyenne Miller
 Skaiya Railene Mitcham
 Natalie Rae Mittelstadt
 David Eric Moore
 Logan Bradley Morris
 Brooke Rian Myers
 Cody Ryan Nash
 Alexis Marie Nelson
 Desiree Krystyn Newbold
 Dakota James Newhart
 Nina Lynn Nichols

Colyn Blake Noce
 Krystal Delaney Noce
 Francisco Jacob Olivarez
 Gregory Douglas Osburn
 Zachary Edward Penniman
 Chemar L Pierson
 Emily Renee Piltz
 Lynsey K Randolph
 Felix Rivera, Jr.
 Cade Franklin Rock-Verdi
 Tye Miller Rood
 Ra'Mon Al'Leek Rosado
 Dylan James-Allen Rowe
 Zachary Charles Royer
 Zachary Charles Young Sanchez
 Nicholas Emmanuel Scarpitti
 Katrina Anne Schmidt
 Katelyn Elaine Schreffler
 Jillian Marie Searles
 Breanna Lynn Slaviero
 Frank Elis Spano
 Morgan Elizabeth Stover
 Maxwell Leland Swanson
 LilliAnn Dee Swartzfager
 JoHanna Rae Thompson
 Haylee Fayth Urch
 Jarod Russell Wagner
 Ethan Edsel Ward
 Megan Elizabeth Wheaton
 Andrea Kaino Wheeler
 Alexis Rose Williams
 Adam Wu

*Contingent upon each student
 completing graduation
 requirements for Buckeye Local
 School District and the State of
 Ohio.

STUDENT ACTIVITY FEE

2018-19 School Year

The Buckeye Local School District is continuing to assess a Student Activity Fee for the purpose of reducing the cost to the General Fund of operating extracurricular activities.

SCHEDULE OF FEES

Edgewood High School

Athletics \$190
 Band \$190
 Soundsations \$190
 Chorus \$ 50

Braden Middle School

Athletics \$160

PAYMENT DEADLINES

- All athletes are required to pay the Student Activity Fee prior to the first day of official practice/tryouts. Dates will vary for each sport. Coaches will be required to include the payment of fees in their pre-season checklist. Student athletes will not be permitted to participate in any practice session (including tryouts) before this fee is paid.
- Cheerleaders will have the same deadline as their sport (i.e., football or basketball).
- Band, Soundsations, and Chorus will be required to pay the Student Activity Fee prior to being issued a performance uniform/costume.

High School Athletics - Official Start Dates for 2018-19

FALL

Cheerleading – 8/1
 Cross Country - 8/1
 Football – 7/30
 Girls Tennis - 8/1
 Golf - 8/1
 Soccer - 8/1
 Volleyball - 8/1

WINTER

Basketball – 10/26 (girls)
 Basketball – 11/2 (boys)
 Cheerleading – 11/2
 Wrestling - 11/9
 Swimming - 10/26

SPRING

Baseball – 2/18
 Boys Tennis – 3/4
 Softball – 2/18
 Track - 3/4

-more-

PAYMENT OF FEES - Guidelines and Procedures

- Parents and students are advised that payment of fees does not automatically ensure playing/participation time. This advisory particularly applies to athletics.
- **All payments will be made in the TREASURER'S OFFICE** (in person or by mail) or online through the Buckeye Local Schools website www.buckeyeschools.info.
- Checks must be made payable to the **Buckeye Local Schools**.
- Credit card payments will be accepted only through the district website.

RETURN CHECK POLICY

- All returned checks will be submitted to eCollect and your account will be debited electronically for the face amount plus all applicable fees.

REFUNDING FEES - Guidelines and Procedures

- If a student is cut from a sport or quits prior to the first contest or performance (music), the district will refund the full amount of the Student Activity Fee.
- If a student quits an activity after the first contest or performance (music), is removed from the activity for disciplinary reasons or becomes academically ineligible after the first contest, there will be no refund.
- If a student moves out of the district before the midpoint of the season, there will be a 50% refund unless the student has been involved in a previous extracurricular activity that year. If a student moves out of the district after the midpoint of the season, there will be no refund.
- If a student experiences a season ending injury before the midpoint of the season, there will be a 50% refund if the student is not involved in any other extracurricular activity during the school year. If a student receives a season ending injury after the midpoint of the season, there will be no refund.
- All refund requests must be made in writing to the Treasurer's Office.

BUCKEYE LOCAL SCHOOLS 2018-2019 CLASS FEES

EDGEWOOD HIGH SCHOOL:

COST	ACCOUNT NAME
\$20	ACT Test Prep
\$15	Anatomy & Physiology Class Fee
\$15	AP Biology Class Fee
\$95	AP Biology Test Fee
\$95	AP Calculus Test Fee
\$15	AP Chemistry Class Fee
\$95	AP Chemistry Test Fee
\$95	AP English Test Fee
\$95	AP Government Test Fee
\$95	AP Language and Composition Test Fee
\$95	AP Statistics Test Fee
\$95	AP US History Test Fee
\$20	Art Grades 9-12 Class Fee
\$15	Biology - I, II and Honors Class Fee
\$15	Chemistry - I, II and Honors Class Fee
\$50	Chromebook Fee 9th & 10th Grades
\$10	Engineering Drawing Class Fee
\$20	Explorations in Stem/Stem Engineering Class Fee
\$10	Forensic Science/Physical Science Class Fee
\$10	Home Maintenance Repair Class Fee
\$20	Industrial Arts Class Fee
\$10	Intro to Adobe Apps/Digital Editing Class Fee
\$10	Office I & II/Adobe Applications Class Fee
\$10	Physics Class Fee
\$20	Woodworking Class Fee
Varies	Woodworking Project Fee

BRADEN MIDDLE SCHOOL:

COST	ACCOUNT NAME
\$20	ALL Middle School Students Class Fee

KINGSVILLE & RIDGEVIEW ELEMENTARY SCHOOLS:

COST	ACCOUNT NAME
\$25	Kindergarten Class Fee
\$15	Grades 1 - 5 Class Fee

STUDENT ACTIVITY FEES

REVENUE

	2014-15	2015-16	2016-17	2017-18
Edgewood Activity Fee \$150.00 (Changed to \$190.00 with 2015-16 school year)	\$54,300.00 - \$2,250.00* = \$52,050.00	\$74,640.00 - \$ 1,380.00* = \$73,260.00	\$70,655.00 - \$ 900.00* = \$69,755.00	\$66,170.00 - \$ 760.00* = \$65,410.00
Edgewood Club Fee \$ 50.00 (Discontinued with 2015-16 school year)	\$ 1,500.00 - \$ 150.00* = \$ 1,350.00			
Braden Activity Fee \$125.00 (Changed to \$160.00 with 2015-16 school year)	\$20,500.00 - \$3,000.00* = \$17,500.00	\$23,680.00 - \$ 800.00* = \$22,880.00	\$24,000.00 - \$ 640.00* = \$23,360.00	\$25,600.00 - \$ 320.00* = \$25,280.00
Braden Club Fee \$ 25.00 (Discontinued with 2015-16 school year)	\$ 75.00 - \$ 25.00* = \$ 50.00			
TOTAL	\$76,375.00 - \$5,425.00* = \$70,950.00	\$98,320.00 - \$ 2,180.00* = \$96,140.00	\$94,655.00 - \$1,540.00* = \$93,115.00	\$91,770.00 - \$1,080.00* = \$90,690.00

*Fees that were waived, reduced, and/or refunded for non-participation

NUMBER OF STUDENT FEES PAID

	2014-15			2015-16			2016-17			2017-18		
	Total	Free	Reduced	Total	Free	Reduced	Total	Refunded	Total	Total	Refunded	Total
Edgewood Activity	362	15		412		8	387	6	363		4	
Edgewood Club	30	3										
Braden Activity	164	24		148	4		150	4	160		2	
Braden Club	3	1										

Memorandum of Understanding

This Memorandum of Understanding (MOU) is entered into by and between the Buckeye Local Schools Board of Education (Board of Education) and the Buckeye Education Association (Association) this ____ day of _____, 2017.

WHEREAS, the Board of Education and Association have entered into a Collective Bargaining Agreement which is effective from July 1, 2017 through June 30, 2020.

WHEREAS, the parties decide to enter into an understanding related to the terms and conditions of employment for the bargaining unit members who retire from the district and are subsequently rehired.

NOW THEREFORE, IT IS HEREBY AGREED by and between the Board of Education and the Association that the following language is intended to modify the Agreement:

1. Upon the Superintendent's recommendation and at the Board's sole discretion, a member who retires from the District may be offered a subsequent one (1) year limited contract beginning at step 5 of the salary schedule recognizing the member's hours beyond their degree. That contract shall automatically expire at the end of that contract year without the need for further Board action. Except as otherwise reflected in this MOU, the member shall have all the rights and responsibilities of any other bargaining unit member under the Agreement during this year of reemployment.
2. Upon the Superintendent's recommendation and at the Board's sole discretion, the retired/rehired member may be offered a subsequent one (1) year limited contract beginning at step 6 of the salary schedule recognizing the member's hours beyond their degree. That contract shall automatically expire at the end of that contract year without the need for further Board action. Except as otherwise reflected in this MOU, the member shall have all the rights and responsibilities of any other bargaining unit member under the Agreement during this year of reemployment.
3. Upon the Superintendent's recommendation and at the Board's sole discretion, the retired/rehired member may be offered an additional subsequent one (1) year limited contract beginning at step 7 of the salary schedule recognizing the member's hours beyond their degree. That contract shall automatically expire at the end of that contract year without the need for further Board action. Except as otherwise reflected in this MOU, the member shall have all the rights and responsibilities of any other bargaining unit member under the Agreement during this year of reemployment. There will be no movement past step 7 of the salary schedule should the Board wish to offer any additional years past 3 contract years to a retire/rehire member.
4. The Superintendent's recommendation and the Board's consideration of that recommendation will be based upon the needs of the District and may take into

consideration various factors that may include, but are not limited to, the teacher's performance, the availability of highly qualified candidates (internal and external), and/or any unique training or skills of the candidates. There is no guarantee that any retired member will be rehired under this MOU, and if the Superintendent and/or Board do not support the rehiring of the member, the member will not be permitted to rescind the member's resignation for retirement purposes.

5. The Board will comply with all hearing and notice requirements under Ohio law and STRS regulations in determining whether to rehire a retiree under this MOU.
6. Retirement is considered a break in service for seniority purposes. Therefore, seniority for retired/rehired members will be zero (0) upon such reemployment and any subsequent reemployment.
7. Because they have already retired, there will be no severance pay for members employed by the Board after service retirement.
8. The contract of employment for all retired/rehired members will be for one (1) year and is automatically non-renewed at the conclusion of that year, and this paragraph is intended to constitute full notice of such non-renewal without the need for compliance with ORC 3319.11 and 3319.111 or Articles VII, X(G), and XVI (and the MOUs related to the evaluation procedures) with regard to notice, evaluation or any other prerequisite to non-renewal. Similarly, if the member is reemployed at the discretion of the Board for any additional years, that contract is automatically non-renewed at the conclusion of that year, and this paragraph is intended to constitute full notice of such non-renewal without the need for compliance with ORC 3319.11 and 3319.111 or Articles VII, X(G), and XVI (and the MOUs related to the evaluation procedures) with regard to notice, evaluation or any other prerequisite to non-renewal. The retired/rehired member will not be eligible for and expressly waives any right to eligibility for a continuing contract under ORC 3319.08 or the Agreement. For the purposes of these members, the parties specifically agree that this provision supersedes and takes the place of ORC 3319.11 and 3319.111. Nothing herein shall be construed to prohibit the observation and/or evaluation of a retired/rehired member and those members will be evaluated in accordance with Ohio law and the MOUs entered into between the parties.

IT IS FURTHER AGREED that this MOU is intended to supersede any conflicting language of the Agreement as it relates to matters involving bargaining unit members who have retired from the District and are rehired in accordance with the terms of this MOU.

For the Association

For the Board of Education

BY: _____

BY: _____

Donna Pasky, BEA President

Patrick Colucci, Superintendent

Certified Employees-Extracurricular & Special Fee Assignments for 2018-19 SY:

<u>NAME</u>	<u>POSITION</u>	<u>YRS EXP</u>	<u>START DATE</u>	<u>SALARY</u>
Michelle Sardella	Academic Challenge Advisor	n/a	8/22/18	\$908.79
Rebecca Deak	Braden Teen Institute	n/a	8/22/18	\$504.89
Kathryn Zetts	French Club Advisor	n/a	8/22/18	\$841.48
Michelle Sardella	National Honor Society	n/a	8/22/18	\$841.48
Jill Shaw	SADD Advisor	n/a	8/22/18	\$841.48
Beth Jeppesen	Science Club	n/a	8/22/18	\$841.48
Susan Phillips	Art Club	n/a	8/22/18	\$841.48
Steven Farr	Spanish Club Advisor	n/a	8/22/18	\$841.48
Christianna Evans	Freshman Class Co-Advisor	n/a	8/22/18	\$420.74
Cheryl Wickstrom	Freshman Class Co-Advisor	n/a	8/22/18	\$420.74
Christianna Evans	Sophomore Class Co-Advisor	n/a	8/22/18	\$420.74
Cheryl Wickstrom	Sophomore Class Co-Advisor	n/a	8/22/18	\$420.74
Christina Fischer	Junior Class Co-Advisor	n/a	8/22/18	\$420.74
Tricia Kato	Junior Class Co-Advisor	n/a	8/22/18	\$420.74
Christina Fischer	Senior Class Co-Advisor	n/a	8/22/18	\$420.74
Tricia Kato	Senior Class Co-Advisor	n/a	8/22/18	\$420.74
Christina Fischer	Prom Co-Advisor	n/a	8/22/18	\$420.74
Tricia Kato	Prom Co-Advisor	n/a	8/22/18	\$420.74
Ashley Gritzer	Student Council-Middle School	n/a	8/22/18	\$841.48
Beth Simpson	Student Council-High School	n/a	8/22/18	\$908.79
Kathryn Zetts	Marching Band Student Monitor	3	8/22/18	\$2,019.54
Michelle Sardella	Public Speaking	4	8/22/18	\$1,514.66
Christina Fischer	Yearbook-High School	3	8/22/18	\$1,682.95
Christina Fischer	Yearbook After School Duties & Photography	3	8/22/18	\$841.48
Cheryl Wickstrom	Journalism	7+	8/22/18	\$1,514.66
Christina Fischer	Visual Education-High School	n/a	8/22/18	\$2,692.72
Christine Dort	Technology Resource-Kingsville	6	8/22/18	\$2,019.54
Donna Pasky	Technology Resource-Ridgeview	1	8/22/18	\$1,682.95
Lisa Palinkas	Student Council - Kingsville	n/a	8/22/18	\$336.59
Robin Hudson	Student Council - Ridgeview	n/a	8/22/18	\$168.30
JoAnn Smith	Student Council - Ridgeview	n/a	8/22/18	\$168.30
Katie Measel	Yearbook Advisor-Kingsville	n/a	8/22/18	\$336.59
Molly Todaro	Yearbook Advisor-Ridgeview	n/a	8/22/18	\$336.59
Greg Stoller	Industrial Arts Maintenance	n/a	8/22/18	\$24.64/Hr